



## Associated Students of Western Washington University

### Undocumented Students & Mixed-status Student Council Charge & Charter

[Date of rechartering]

#### I. CHARGE

The AS Undocumented Students and Mixed-status Families Council works to:

- Advise University administrators on the development of policies, procedures, and processes

- that increase safety and protections for undocumented students and mixed-status families at Western;
- Evaluate present unmet needs and provide guidance towards increasing resource allocation for programs and services centering undocumented students and mixed status families;
- Uphold accountability among university administration regarding addressing the needs of undocumented students and mixed status families;
- Continue to maintain record of the University's response when it comes to support or lack thereof for undocumented students and mixed-status families at WWU; and
- Collaborate with the Vice President for Enrollment and Student Services to ensure the continued structured institutional support for undocumented students and mixed-status families at WWU.

## II. MEMBERSHIP

### Voting:

AS Blue Resource Center Advocacy Coordinator (Chair)  
AS Vice President for Diversity (Vice Chair)  
Blue Group Co-chair  
AS Student Senator (appointed by the AS Student Senate President in consultation with the committee Chair)  
AS Blue Resource Center Educational Programming Coordinator  
Representative from the AS Ethnic Student Center

### Non-voting:

Blue Group Advisors (Advisor)  
Coordinator for Student Advocacy & Identity Resource Centers (Advisor)  
Representative from the Financial Aid Scholarship Center  
Representative from the AS Office of Civic Engagement

## III. CHAIR

The Chairperson shall be the AS Blue Resource Center Advocacy Coordinator. They shall convene the meetings, approve agendas, and preside at all meetings. The Vice Chair shall be the A.S. Vice President for Diversity and acts in the absence of the Chairperson.

## IV. MEETINGS

Meetings shall be called by the Chair. The council shall meet at least once a month with a minimum of 24 hours' notice. Meetings may also be called by any member with support of at least 25% of the voting membership.

## V. VOTING

In order for a motion to pass, it must obtain a majority of the legal votes cast. An abstention shall not count as a legal vote cast.

## VI. QUORUM

A majority of the voting membership shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour. The committee may vote electronically if action is required before the next available meeting time.

## **VII. SUBCOMMITTEES**

In order to provide for coordination and direction, the council may establish subcommittees as necessary. Unless otherwise noted, these groups shall follow the provisions of the council with respect to procedure.

## **VIII. RULES OF OPERATION**

This council shall abide by parliamentary procedure during all meetings and may adopt additional rules of operations by a majority vote of the council's membership.

## **IX. AMENDMENTS**

This charter may be amended by a majority vote of both the AS Executive Board.

## **X. REPORTAGE**

This council shall report to the AS Executive Board through the AS VP for Diversity.

