



# AS Finance Council

November 17, 2021 4:15 p.m. Teams Online

**Members: Present:** Noemi Bueno, Chair (AS Business Director), Glory Basic, Vice Chair (AS President), Brenner Barclay (AS Student Senate President), Ben Crandall (Activities Rep), Chelsea Joefeld (Resources Rep- ESC), Connor Johnson (Student Senate Representative), Silvia Leija (Resources Rep- SAIRC), Kaylan Rocamora (Central Services Rep), *Late:* Naira Gonzales Aranda (ASVP for Diversity)

**Advisor:** Raquel Vigil, Assistant Director for Business Services and Planning

**Secretary:** Cindy Monger, Viking Union Organization Administrative Specialist

**Guests:** Samantha Hughes, Viking Union Organization Business Services Program Support

## MOTIONS

**FC-21-F-06** Approval of the minutes of November 3, 2021. **Passed**

**Noemi Bueno, chair, called the meeting to order at 4:18 p.m.**

### I. Call to Order

### II. Approval of the Minutes- November 3, 2021

*MOTION FC-21-F-06 By: Basic*

Approval of the minutes of November 3, 2021.

Second: Barclay      Vote: 7-0-0      Action: Passed

### III. Revisions to the Agenda

Rocamora requested adding training on the current budget. This will be added to the next meeting agenda.

*Naira Gonzales Aranda joined the meeting.*

### IV. Public Forum

### V. Black Student Demand Updates

Glory Basic said: This coming Friday (11/19/21) from 4:30pm-6:30pm at the AS Executive Board meeting, a breakdown of the Public Safety / University Police budget will be presented. This is in line with the Black Student Demand's goal of defunding the UPD.

Bueno announced that two Chandeliers were created by internationally known artist Fred Wilson. They were installed in the Viking Union. The artwork was donated by the Wright Foundation. Joefeld said there were mixed feelings about them and looking at them you don't know the full story. Reading the articles and watching his talk will help with understanding the art.

### VI. Training

#### A. AS Grant Process & Rubric

Bueno said that grants are funded from the AS Reserves. The AS Unified Funding Form is available on WIN for people who would like to apply for a grant. The form has funding for different areas that are routed to the correct council based on funding needs. There

is a template for the requests. There is also a rubric that is used to help in reviewing the proposals to see how closely they align with the values. Bueno reviewed these documents with the council. Bueno asked the council to review the rubric and suggest any changes to the document. Vigil suggested there was an opportunity to have hyperlinks to the WWU Mission, the AS Mission, AS Office Missions and AS Values. Bueno agreed that it would be useful and made a note to add it at a future date.

## **VII. Action Items.**

### **VIII. Information Items**

#### **A. Outdoor Center New Equipment Request Doc. 1**

Ben Crandall, who works for the Outdoor Center (OC), presented the Outdoor Center's Proposal: The Outdoor Center is requesting a one-time allotment of \$1,241.35 to purchase new climbing shoes. The justification is that the Outdoor Center runs climbing trips with students every year with all necessary equipment provided, but shoes have not been included in that. The Outdoor Center has found that many students don't have shoes, or are needing to purchase or rent new shoes for the trip. Climbing shoes are a necessary part of climbing to ensure safety on the rocks. By receiving these funds, it will close barriers that prevent students from participating in these trips.

Crandall then answered some questions. Climbing is weather dependent, but often 1-3 trips per quarter happen. Trips are capped at 10 students who go on the trip. Climbing trip are with 3 trip leaders, a head instructor, assistant, and apprentice. The last trip that went out was \$10 per student because they currently have a grant to keep costs low. In the past, trips have costed \$100-175 for two-day trips. Costs vary due to overnight, transportation, trip leaders, etc. The grant is the reason they could charge just \$10 for a trip. The OC earns revenue that helps to offset part of the costs of the OC program. They are looking into ways to keep costs low so that the trips are more accessible.

Vigil said the OC has an Equipment Rental program with systems in place for the cleaning and upkeep of rental equipment (Kayaks, Snowshoes, Bikes, Tents; some examples). So, these climbing shoes are a small addition to a program that already exists. From what she can see in this proposal, this request is to purchase a new line item in the Equipment Rental program. Which means each pair is "rented" out and 30% of the cost of each rental goes into an amortization/replacement account, so they become a self-sustaining equipment line item. The council asked how sizes would be determined. Bueno will share any additional information from the OC before the next meeting, where this will be an Action Item.

#### **B. Finance Council Rules of Operation Doc. 2**

The AS Finance Council Rule of Operations document was reviewed by the council and discussed. Bueno wanted to give space for people to give edits before this item returns as an Action Item at the next meeting.

Rocamora wanted to call to attention that these documents were created last year, and last year most people in the council were new to the AS. With this in mind, it brings a new point of view to these documents. She would like to see more focus on the specific budgets that we set and agree upon to ensure equity. Specifically, looking at each office as its own unique piece of the AS and seeing what they need, as well as looking at the organization as a whole to better evaluate for inequity and inequality in terms of

funding. Bueno agreed and wanted to emphasize the importance of making edits to these documents at the beginning and end of the year.

C. Finance Council Values Statement

Doc. 3

The AS Finance Council Value Statement was presented to the council by Bueno and reviewed. Bueno encouraged the council to review the document and suggest edits for the next meeting. Rocamora pointed out that when this Value Statement was written last year, the council made a point to ensure that it was not a performative piece. This will return as an Action Item at the next meeting.

**IX. Other Business**

- A. Prep work for the next meeting: Input Winter Quarter schedules in Outlook by 11-23-21, look over the AS Funding Proposal Rubric and note any changes you want to suggest, go through the AS Finance Council Rule of Operations document and suggest edits, and suggest edits to the Finance Council Value Statement document.

**X. Adjourn**

***The Meeting was adjourned at 5:38 p.m.***