



# Associated Students of Western Washington University

Active Transportation Committee Charge & Charter  
Expires on November 1, 2022

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## **I. CHARGE**

The purpose of the Associated Students of Western Washington University (ASWWU) Active Transportation Committee is to implement an ongoing transportation agenda on behalf of the Associated Students by:

- Researching, developing, and revising a student transportation agenda, including shortcomings and proposed solutions to student concerns relating to any method of transportation used by the WWU community.
- Promoting and soliciting feedback on the agenda among the students and the surrounding community of WWU.
- Marketing resources and creating educational campaigns for ways to increase student participation in active transportation.
- Creating services to expand our transportation network, by collaborating with campus partners, including but not limited to, Transportation Services, Off-Campus Living, Whatcom Transportation Authority (WTA), Skagit Transit, Whatcom Community College, the Sustainability Institute, and the City of Bellingham to increase involvement in active transportation.

## **II. MEMBERS**

### **Voting:**

AS Vice President for Student Services (Chair)  
AS Vice President for Governmental Affairs (Vice-Chair)  
Active Transportation Coordinator  
Office of Civic Engagement (OCE) Local Liaison  
Environmental and Sustainability Programs (ESP) Director  
Dean's Advisory Council (DAC) Representative  
Ethnic Student Center (ESC) Advocacy and Programming Coordinator  
Off-Campus Peer Advisor  
1 Student at-large, appointed by AS Executive Board

### **Non-voting:**

Secretary – Student Governance Assistant  
AS Student Senator  
AS Vice President for Sustainability  
Student Representation and Governance Advisor  
A representative from Transportation Services

### **III. CHAIR**

The Chairperson shall be the AS Vice President for Student Services. They shall convene the meetings, approve agendas, and preside at all meetings. The Vice-Chairperson shall be the AS Vice President for Governmental Affairs and act in the absence of the Chairperson. If both the AS Vice President for Student Services and the AS Vice President for Governmental Affairs are absent, then the Active Transportation Coordinator shall act as Chairperson.

### **IV. MEETINGS**

Meetings shall be called by the Chair. The committee shall meet at least once per quarter with a minimum of twenty-four (24) hours' notice. Meetings may also be called by any member with the support of at least twenty-five percent (25%) of the seated, voting membership

### **V. VOTING**

For a motion to pass, it must obtain a simple majority (more than 50%) of the legal votes cast. An abstention shall not count as a legal vote cast.

### **VI. QUORUM**

A simple majority (more than 50%) of the voting membership shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.

### **VII. SUBCOMMITTEES**

To provide for coordination and direction, the committee may establish subcommittees as necessary. Unless otherwise noted, these groups shall follow the provisions of the committee concerning procedure.

### **VIII. RULES OF OPERATIONS**

The committee may adopt and amend rules of operations governing its operation by a simple majority vote of the committee, subject to review and approval by the AS Executive Board.

### **IX. AMENDMENTS**

This Charter may be amended by a majority vote of the AS Executive Board.

### **X. REPORTAGE**

This committee shall report to the AS Executive Board through the AS Vice President for Student Services.