



**Western Washington University
Associated Students
AS Communications Committee**

November 1st, 2021 - 4:15pm. - Teams

- I. Call to Order**
- II. Roll Call of Members** (Name/Pronouns/Position)
- III. Approval of Minutes**
- IV. Info Items(Guests)**
 - A. PC Requests (Publicity Center Representatives)
- V. Action Items(Guests)**
- VI. Info Items**
 - A. Office Updates From Each Member (Morris)
 - B. Update on the Social Media Flyers for Events (Morris-Cortes)
 - C. Report/ How We Refer to People (Morris-Schaeffbauer)
 - D. Report/ Image Description and Alt-Text (Vieira-O'Donnell)
 - E. Report/ Responding to People (Wright-Cortes)
- VII. Action Items**
 - A. Deciding Next Steps for the Guidelines (Morris)
- VIII. Other Business**
- IX. Adjourn Meeting**