



**Western Washington University
Associated Students
AS Communications Committee**

November 15th, 2021 - 4:15 pm. - Teams

- I. Call to Order**
- II. Roll Call of Members** (Name/Pronouns/Position)
- III. Approval of Minutes**
 - A. Minutes From Last Week Are Not Yet Available.
- IV. Info Items(Guests)**
- V. Action Items(Guests)**
- VI. Info Items**
 - A. Office Check-Ins (Morris)
 - B. Social Media Analytics, “Loomly” (Wright)
 - C. Writing Process for the Social Media Guidelines (Morris)
- VII. Action Items**
 - A. Deciding the Format of the Guidelines (Morris)
 - B. Deciding Next Steps for the Guidelines (Morris)
- VIII. Other Business**
- IX. Adjourn Meeting**