



**Western Washington University
Associated Students
AS Communications Committee**

November 8th, 2021 - 4:15pm. - Teams

- I. Call to Order**
- II. Roll Call of Members** (Name/Pronouns/Position)
- III. Approval of Minutes**
- IV. Info Items(Guests)**
- V. Action Items(Guests)**
- VI. Info Items**
 - A. Office Check Ins (Morris)
 - B. Report/ How We Refer to People (Morris-Schaeftbauer)
 - C. Report/ Image Description and Alt-Text (Vieira-O'Donnell)
 - D. Report/ Responding to People (Wright-Cortes)
 - E. AS Prep Week Giveaway (Morris)
- VII. Action Items**
 - A. Deciding Next Steps for the Guidelines (Morris)
- VIII. Other Business**
- IX. Adjourn Meeting**