



Associated Students of Associated Students of Western Washington University

Committees Council Charter **Expires on June 20, 2022**

I. CHARGE

The purpose of the Committee Council is to appoint students to committees, and organize aspects of the committee process, enhancing the committee experience by:

- Connect with Chairs of different AS and University committees to review their process and give suggestions on possible improvements.
- Collect data on committee experience and effectiveness.
- Create training/programing for students who are involved/interested in committees.
- Examine ways for committees to be more accessible, attended and affective.
- Bridge the gap between students and the Chairperson of committees and be the point of contact for anything around committees.
- Review and making improvements to the committee process.

II. MEMBERSHIP

Voting:

OCE Director (Chair)

Executive Board Member (Vice Chair (appointed by the AS President)

AS Student Senator (appointed by AS Senate Pro Tempore)

At Large AS Student Employee

1 at Large Students (involved with committees)

Non-voting:

AS Student Government Assistant (Secretary)

AS Board Program Coordinator (Advisor)

III. CHAIR

The Chairperson shall be the OCE Director. They shall convene the meetings, develop agendas, and preside at all meetings. The Vice Chairperson shall be the Executive Board Member

IV. MEETINGS

Meetings shall be called by the Chair. The committee shall generally meet every other week, **or on an 'as needed' basis as determined by the Chair.** There will also be a minimum of twenty-four (24) hours' notice to call a meeting. Meetings may also be called by any member with support of at least twenty-five percent (25%) of the seated, voting membership.

V. VOTING

In order for a motion to pass, it must obtain a majority of the legal votes cast. An abstention shall not count as a legal vote cast.

VI. QUORUM

A majority of the voting membership shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.

VIII. SUBCOMMITTEES

In order to provide for coordination and direction, the council may establish subcommittees as necessary. Unless otherwise noted, these groups shall follow the provisions of the council with respect to procedure.

IX. RULES OF OPERATIONS

The council may adopt and amend rules of operations governing its operation by a majority vote of the council, subject to review and approval by the AS Executive Board.

X. AMENDMENTS

This Charter may be amended by a majority vote of the AS Executive Board.

XI. REPORTAGE

This committee shall report to the AS Executive Board.