



**Western Washington University Associated Students  
Alternative Transportation Fee Meeting Minutes**

May 4, 2022, 5:45 PM

**Attendees:**

**Committee Members:** Laura Wagner, Eli Stanciu, Jasmine Fast, James Detke

**Guests:** none

**Staff and Assistants:** Jennifer Black,

**Motions:**

*Laura Wagner, Committee Chair, called the meeting to order at 5:45 PM*

**I. CONSENT ITEMS**

- a. Approval of the Minutes

*none*

**II. REVISIONS TO THE AGENDA**

- a. None

**III. INFORMATION ITEMS**

- a. **Jennifer Black – SGA Information**

**Jennifer Black** – I was meeting with Annie Byers this last week, and she let me know ATF does not previously have an SGA for their committee. She stated it is fine if you want an SGA in your committee, but you need to have that written into your charge and charter and voted upon, and then next year you will have an SGA. I will also stay here for the rest of this quarter.

**James Detke** – What is an SGA?

**Jennifer Black** – A SGA is a, student government assistant. I keep track of minutes, make the agendas, schedule the meetings, and pretty much whatever the committee needs me to do.

**James Detke** – That is something that I would love to have.

**Laura Wagner** – I am the same, I feel that the chair title entails a lot different responsibilities, including facilitating, organizing, and scheduling. Having someone

to help facilitate some of the logistics of that really helps alleviate some of the workload and I am in favor of changing that. I may be able to quickly update the ATF Charter for next week's executive board meeting, but not tomorrows.

**James Detke** – Is that something the committee would have to vote on?

**Laura Wagner** – Yes, that is something the committee would have to vote on I believe before getting to executive board.

**Jasmine Fast** – I remember the something about the exec board being able to approve or override that without the committee's agreement.

**Eli Stanciu** – On a legal note for our student government, our exec board can create and disband all committees. The exec board can vote at any time to change the rules of a committee with a few exceptions like the elections committee. The exec board could propose a new charter for ATF or if they were merging a committee the exec board would create a new charge charter for that new merged committee.

**Jennifer Black** – Jillian according to your current charge and charter is your current note taker for the meetings. I guess she doesn't do official notes like the SGA would.

**Laura Wagner** – Jillian is very helpful, but we do have people that are already on payroll that can help with secretarial type work. Before the deadline for next week for items, I will just make that quick tweak. At the same time, Jasmine and I have been thinking of making a new charter for that merge committee. I don't know how long that will take. I think just for the mean time trying to add that quickly, so that Jen can be in the meetings in the meantime, and Jasmine perhaps you and I can find some time next week to meet up.

#### **b. James Detke – Marketing Materials**

**James Detke** – Let's look at the poster and see if there are any edits. The banner hasn't gone to print yet but will be going to print tomorrow morning.

**Laura Wagner** – I really like this design. It is spaced out really well, It doesn't feel like too much information all in one place. I also like the little snippet above the building. I think it is just the right amount. It isn't too much for people to read. I also like the size of the QR code.

**Jasmine Fast** – I have seen QR codes with cute little images inside of them, like dinosaurs, may be one with like a little bus in the center of it.

**James Detke** – I can investigate that. That would be cool. Anything else? I believe you have all seen the last hand bills we have made in the past and I can pull that up.

**Jasmine Fast** – Maybe we can use that font in the flyer. Perhaps the part that says need to get to campus.

**James Detke** – I like that. This is good. This is our banner. It is pretty much the same just will a little bit less information on it. I will bring up the flyer quickly. We started this one in the middle and had it at our earth day festival. If there is anything with wording or graphics, you want changed let me know.

**Laura Wagner** – Could the space between each bullet be increased so that it doesn't look like one paragraph?

**James Detke** – I will try to get a copy to you all soon as soon as it is more finalized.

**Jasmine Fast** – That looks great, thank you for doing all that

**James Detke** – You mentioned Laura that the timeline for the poster going up and tabling may be different?

**Laura Wagner** – The timeline has changed. We the exec board members will be voting to update spring election timeline to allow for more students to file so that there are less opposed positions.

- May 15<sup>th</sup> filing ends
- May 16 mandatory candidates meeting start
- May 17<sup>th</sup> campaign period opens at 9 AM
- May 23<sup>rd</sup> voting begins
- May 27<sup>th</sup> voting ends at 4 PM

That is the timeline. The timeline for this we would just need to worry about the 23<sup>rd</sup> – the 27 when the campaign is open.

**James Detke** – Since I have booked banner and tabling space. Should I change those?

**Eli Stanciu** – One of us can contact you after the meeting tomorrow to let you know what the outcome of the vote will be, and if it changes then we should change that.

**James Detke** – Friday the 13<sup>th</sup> I have a table booked outside vendors row, Between the 16<sup>th</sup>, 18<sup>th</sup>, and the 20<sup>th</sup> I have a table booked.

**Eli Stanciu** – I think the 13<sup>th</sup> would be the only day that would need to be changed.

**James Detke** – The banner is supposed to go up next Tuesday. When would be a good day to shift that to?

**Laura Wagner** – Just shift it over a week for the same time to go up would work.

**James Detke** – All of our banners and flyers are strictly informational and don't say vote yes.

**Jasmine Fast** – Do you have to pay per day that the banner is up? How does it work.

**James Detke** – We pay for the banner, and they just put it up for the two weeks. As for the vote yes campaign it has been non-existent. I emailed Brenner the other day and I learned that Quincy has been sick. I haven't been able to get in touch with him at all, he seems that he is still interested but we are waiting to see if he is feeling better.

**Laura Wagner** – That is unfortunate but good that we may be pushing that back so perhaps relay that information. I did ask Brenner about asking someone to advocate for SEJF as well. Keep your fingers crossed.

**James Detke** – Tabling on the 16<sup>th</sup>, 18<sup>th</sup>, and 20<sup>th</sup> from 10:00 AM to 1:00 PM in Red Square. It would be great if we could have more tables than that but that is what we have now. I will need to talk to Jillian and see when our schedules overlap and when we might not be able to make those times. So if any of you are capable of doing that or know people that may be willing to do that, that may be something that we are looking for.

**Laura Wagner** – I know that in the past I have made a document for people to sign up. I can upload it into teams and may be to senators.

**Jasmine Fast** – are you talking about a sign-up genius. Potentially on the 16, 18, 20<sup>th</sup> of May I may be available to help with tabling.

**James Detke** – I will get those tabling times to everyone tomorrow afternoon and potentially get more tables closer to the day as well. Also, 2017 vote information, there was 1,886 yes votes and 130 no votes. Which bode well for us, it shows that people who have taken the time to vote have voted for us with a substantial margin in the past.

## **V. OTHER BUSINESS**

No new information

***Laura Wagner, Committee Chair, adjourned the meeting at 6:21 PM***