



**Western Washington University Associated Students
Sustainability, Equity & Justice Fund Meeting Minutes**
December 1, 2021, 12:05PM

Attendees:

Committee Members: Laura Wagner, Jose Ortiz, Alyssa Tsukada, Roman Vieira, Delfine DeFrank, Rahma Iqbal

Guests: Alyssa Tsukada

Staff and Assistants: Grace Wang, Johnathan Riopelle, Jennifer Black

Motions:

Sustainability, Equity, and Justice Fund

Laura Wagner, Committee Chair, called the meeting to order at 12:05 pm

I. CONSENT ITEMS

- a. Approval of the Minutes

MOTION Sustainability and Equity Fund

Motion by Jose Ortuzar

To Approve November 10, 2021

Second: Rhama Iqbal

Motion - Passed unanimously

II. REVISIONS TO THE AGENDA

none

III. PUBLIC FORUM

Discussion items:

Bylaws and Summer SEJF process – Johnathon -The deadline that would make sense would be the submission of the bylaws to the board, and any deadline that is created would be a goal as a target. How do we optimize the committee's identification, creation, and seating so that there's not a scrambling of actions in the fall? Is there a

way to align the identification of the committee members it the other activities that the AS is holding elections, figuring out an onboarding on individuals that will be holding those positions?

Grace Wang – This is not the first year the SEJF committee could not convene until November, and this is not the first time this has happened. There needs to be more flexibility where this committee, as we are, is not the final arbiter of where the money gets spent and who gets to spend it. There needs to be flexibility on what the sustainability engagement institute can do. That flexibility needs to be based on trust and that Johnathan and his team and I and the SEJF ABP are transparent and flexible about this. "I'm asking for a little bit of grace in this committee, allowing some flexibility in trust for the SEJF and the Sustainably Engagement Institute to make some of these decisions when we're not able to meet."

Jose Ortuzar – There needs to be a better process in terms of when we cannot have the entire committee meet during the fall. I do think there should be student input within those decisions, and I think during the summer, there are some AS positions that are a four-quarter position that meets during the summer. Also, if there could be a way to have a more flexible committee, but a smaller committee so that it's not as hard to get the committee seated so late in the year.

Grace Wang – Create a subcommittee that does these off-schedule or contingency emergencies.

Johnathan Riopelle – make sure students are involved in the decision process and maximize accessibility. Establish a formal process that acknowledges the informal procedures.

Laura Wagner – "I like the idea of an emergency process." With accessibility in mind, an option would be for students to submit video recordings or audio recordings, or written statements with their presentation. Then people on the committee can communicate and ask questions via email if they can't make it, and then there is a written record of some sort.

Grace Wang – Establishing a time and date that works for this committee, and everyone else can send a proxy.

Johnathan Riopelle – We need to get availability ASAP. Three grant requests will be coming to the committee in January, and this committee's schedule needs to be responsive to those teams.

Laura Wagner – 2/3 of the committee for a quorum vote and perhaps electronic voting.

Johnathan Riopelle – We could meet from 5 pm to 5:45 pm. We are not looking for another committee or subcommittee; we are just looking for a better process whenever this committee is not in session.

Jose Ortuzar – it's important to have a couple more student representatives other than the VP for Sustainability, just to ensure that the language cements so that there is adequate student representation.

Alyssa Tsukada – student representation on this is an integral part. It is part of the foundation given that this is dealing with student funds and student projects and moving forward on improving student life on campus. The language will not naturally be built-in because it is being formatted by students who are highly involved in it.

IV. INFORMATION ITEMS

None

V. ACTION ITEMS

None

VII. OTHER BUSINESS

Updates:

Laura Wagner - Faculty Senate President stated they had a couple of different people in the running to be appointed to the committee. Still, they did want to know about how much during the quarter, at which time they were notified SEJF would be meeting every other week or every third week.

There are two students at large positions that need to be filled at this time.

Ariana Halstead had previously accepted her position but had to withdraw due to a personal issue.

Johnathan Riopelle – There will be 2-3 teams coming before the committee before January. There are seven teams that are hoping to meet before the end of the winter quarter.

Laura Wagner – Reminder to please send a screenshot of your schedules.

Laura Wagner, *Committee Chair*, adjourned the meeting at 12:51pm