



**Western Washington University Associated Students
Sustainability Equity & Justice Fund Meeting Minutes**

January 10, 2022 5:00 PM

Attendees:

Committee Members: Alyssa Tsukada, Rosa Edwards, Roman Vieira, Zinta Lucans, Jose Ortuzar, Laura Wagner

Guests:

Staff and Assistants: Johnathan Riopelle, Jennifer Black, Charles Barnhart

Motions:

Sustainability Equity & Justice Fund, 01December22

Laura Wagner, Committee Chair, called the meeting to order at 5:03 PM

I. CONSENT ITEMS

- a. Approval of the [Minutes](#)

MOTION [Committee]-21-F-

Motion by Rosa Edwards

To Approve Minutes

Second: Jose Ortuzar

Motion passed 6-0-1

Minutes could not be approved at this time because we did not meet Quorum

II. REVISIONS TO THE AGENDA

- a. [Large Grant Abstract](#) to be presented by Johnathan Riopelle

III. PUBLIC FORUM

IV. INFORMATION ITEMS

- Updates about SEJF groups/Proposal Progress
 - New SEJF student ambassador will be here at the next meeting

- New SEJF coordinator position
- The review process is done by Johnathan and Zinta. We try to get that information shared with all of the students at Western so that they can have the resources they need. Then Zinta and Johnathan look at the requests and see if they are viable and in alignment with the SEJF and the university. Once a project is deemed appropriate to come before the committee it then comes before all of us, If it is a medium grant which is either 5-35K grant. It can also come as a large abstract grant which is anything over 35k. It is understood that a grant over 35k has a great deal of more work. We ask teams to provide an abstract to present to the SEJF. It is about 4 pages long and says this is what we would like to do. Then the committee decides if this is something that we would like to see done. Then the application process begins. They offer a presentation to the SEJF committee to finalize it, saying should we do this or can we do it. We do have an abstract today to review.

Laura Wagner – What did the review process look like in previous years.

Johnathan – In previous years we would present the documents 24-48 hours prior to the meeting for the committee to review to make a decision.

Laura Wagner – We will vote at the next meeting then if you would like to bring it to us to review now.

V. Discussion Item

- Out of Process Discussion
 - Laura will be having a meeting with Delfine DeFrank, Zinta and Johnathan and will be bringing back information.
 - Jose Ortuzar would like to be looped into that meeting
 - Additional meeting on January 31, 2022
 - Anticipating two additional abstracts to be ready

VI. ACTION ITEMS

No Action Items at this meeting

VII. REPORTS

VIII. OTHER BUSINESS

Laura Wagner, Committee Chair, adjourned the meeting at 5:45 PM