



# AS Finance Council

April 6, 2022 11:30 a.m. Teams Online

**Members: Present:** Noemi Bueno, Chair (AS Business Director), Glory Busic, Vice Chair (AS President), Ben Crandall (Activities Rep), Madi Gilbert (delegate for Central Services Rep), Chelsea Joefield (Resources Rep- ESC), Daniela Reyes (delegate for AS Student Senate President) *late:* Naira Gonzales Aranda (ASVP for Diversity) Silvia Leija (Resources Rep- SAIRC) **Absent:** River Johnson (Student Senate Representative)

**Advisor:** Raquel Vigil, Assistant Director for Business Services and Planning

**Secretary:** Samantha Hughes, Viking Union Organization Business Services Program Support; Cindy Monger, VU Administrative Specialist

**Guests:** Jenn Cook (Club Activities Manager); Jamie Hoover (Staff Manager for KUGS); Susanna Schronen (VU Fiscal Tech)

## MOTIONS

**FC-22-S-2** Approve the minutes of March 30, 2022. **Passed**

**Noemi Bueno, chair, called the meeting to order at 11:37 a.m.**

### I. Call to Order

### II. Approval of the Minutes- March 30, 2022

*Note: council members have changed since the last quarter, they abstained from the vote.*

*MOTION FC-22-S-2 by Crandall*

*Approve the minutes of March 30, 2022.*

*Second: Joefield Vote: 3-0-3 Action: Passed*

### III. Revisions to the Agenda- FXXFIF and FXXSMR info items were moved under Information Item B. Under Information Item C, FXXKUG was moved to be presented first, FXXKPB second, and FXXKPR third.

### IV. Public Forum- Daniela Reyes (At Large Senator), delegate for the AS Student Senate President and Madi Gilbert (Student Enhancement Fund Coordinator), delegate for the Central Services Rep introduced themselves.

### V. Black Student Demand Updates- Bueno looked around the Black Student Coalition space and it was very nice and a welcoming space.

### VI. Action Items

### VII. Information Items

Jenn Cook (Club Activities Manager) introduced herself.

#### A. Student Administration-

1. FXXPTR, Personnel Training- This budget is seeing an increase. This is because they are hoping to go back to in person training, so there is a need for event services costs for things such as tables and set up, as well as for food. They are looking to have meals provided when possible. The increase also due to the minimum wage increase and bringing back the AS Challenge Course. They also made the move to combine two positions, the Training and Recognition and Club Training and

Development positions, to create the Student Staff Development Director position. This position helps plan Student Staff Development and training sessions, helps clubs in their development, and plans leadership development sessions. They want to leave this budget open for possibilities, as they are currently in the planning stage. Some possibilities include food, the AS Challenge Course, and off campus rentals. Their goal is to provide more in-person opportunities to student staff.

*Gonzales Aranda joined the meeting at 11:48am*

2. FXXSER, AS Student Employee Recognition- This budget mainly goes towards the end of the year recognition celebration and recognition initiatives. Some activities that have been done in the past include writing appreciation cards. They are hoping to pick this back up and do more activities. At the end of year, they may rent something off campus. This budget also pays for decorations, food, etc., and is largely a carry-forward from last year. Bueno asked if this budget funds student employee recognition week. The university has a separate committee that works on this nationwide celebration. We have internal recognition, but it is more of a Viking Union thing, rather than something that would come out of this budget.

#### **B. Club Activities / Summer-**

1. FXXACT, Club Activities Admin- There is a small decrease in this budget, mainly due to the fact that there were adjustments to hours and payment based on the actuals that students were working. They moved out the Training Development position to FXXSER. They are working on decreasing the cost of WIN, which is paid out of this budget, by sharing the costs across different offices. Cook is hoping to lower AS contribution to WIN, the campus activities online platform. Events such as Club Kickoff, Club End of Year Banquet / Award Ceremony, and Club Showcase are covered by this budget. They are looking into a Winter Kickoff and a Spring Kickoff going forward.
2. FXXBSC, Club Basic Funding- This budget has been zeroed out. It used to be a starting fund to new clubs, but then changed to publicity packages, then changed back. This didn't work well overall, so they cut the budget out entirely. From now on, clubs can ask the Activities Council for publicity funds or startup funds and funds under \$75 (the amount previously offered to new clubs) can be approved by the AS Vice President for Activities. Cook said that not all clubs are financially active, some just want to meet and are social. Bueno asked how new clubs can find out about WIN and how to get funding through Activities Council. When a new club submits their registration form, Cook or the Club Activities Coordinator meets with them to learn about the club, ensure it matches AS values, teach them how to navigate WIN, how to get funding, and show them all the resources available to them.
3. FXXCLC, Club Conference Funding- This budget saw an increase. They pulled money from the larger Activities Council funding (FXXGRN) and put it into this budget. This budget is designed for club activity travel, which includes things such as going to conferences off-campus. This increase is requested largely due to increasing travel costs and greater interest in travel by clubs.
4. FXXCLD, Club Leadership Dev Fund- This budget is seeing an increase after their one-time reduction to return to pre COVID-19 pandemic funding. The budget consists of the Annual Club Renew event to get ready for the next year as well as Club Boost. They want to be open to the possibility of moving these events back in person next year. This budget also covers the monetary prizes for the Club Cup Competition.

5. FXXGRN Grants/Loans/Underwrites- This budget is up to the discretion of the Activities Council. If clubs need money, they use the AS Unified Funding form to request that money and it comes from this budget. Typically, it is for events they are planning, supplies, or speakers to come to campus. The budget is seeing a reduction in order to increase FXXCLC due to increased travel needs and costs. Bueno asked if Cook typically sees more requests in the Spring, or if there is a peak season for usage. Cook said that there is usually an increase in Spring but is hoping those requests come in during Winter to plan for the Spring.
6. FXXFIF, Fall Information Fair- This is a self-sustaining fund so there is no need for allocation, everything that goes into this is paid from charging businesses and not-for-profits for table space as well as rollover funds. They are currently working with the University Foundation to get sponsorships for this year. Now, there will be the option for different levels of sponsorships, with the highest being \$10,000. They have hired an Info Fair Coordinator. Typically, the Coordinator starts working in the summer but this year they are hired now.
7. FXXSMR Summer Concert Series- This budget is now under the authority of Casey Hayden (Assistant Director for Student Activities). This budget is seeing an increase due to increasing prices of artists performances, as well as increase in costs for the tech and setup crew.

**C. KUGS 98.3 FM-**

Jamie Hoover (Staff Manager for KUGS) introduced herself.

1. FXXKUG, KUGS 89.3 Admin- This budget is seeing an increase due to minimum wage increases and the addition of a landline for the studio phone. This landline is for use in the event of internet or power outages so that the studio can remain accessible and available during emergencies. There will be a slight reduction in staffing during the summer because staff generally didn't want or didn't have availability to increase their hours during the summer and they weren't utilizing their hours as a result. Because of this, they agreed that it would be fine to have a reduction. Bueno noticed that they weren't hiring the Specialty Music Coordinator and asked why. Hoover said the Specialty Music Coordinator this year resigned in Winter quarter due to other internships and jobs that they had. This sparked a conversation about what was needed, and it was decided that if the Music Director had an Office Assistant, this would be sufficient. They are hoping that this re-vamp will help get things in order.
2. FXXKPB, KUGS Publicity- There are no changes in this budget, and it is a carry-forward from last year. Bueno said that previously the budget used to be higher and asked if the decrease was due to trade-outs. Hoover said that money was transferred in those years and were for times that they had big anniversaries happening.
3. FXXKPR, KUGS Program/News- This budget is seeing increases due to moving allocations in licensing and software to reflect what was going on with annual subscriptions, so rather than an increase, it is bringing things towards actuals.

**VIII. Other Business-** Bueno showed the council the overall draft summary budget. Next week, the OC will be here to present budget information items.

**IX. Adjourn**

***The Meeting was adjourned at 12:53 p.m.***