



# Associated Students of Associated Students of Western Washington University

Committees Council Charter Expires on June 20, 2023

## I. CHARGE

The purpose of the Committee Council is to appoint students to committees, and organize aspects of the committee process, enhancing the committee experience by:

- Connect with Chairs of different AS and University committees to review their process and give suggestions on possible improvements.
- Collect data on committee experience and effectiveness.
- Create training/programing for students who are involved/interested in committees.
- Examine ways for committees to be more accessible, attended, and effective.
- Bridge the gap between students and the Chairperson of committees and be the point of contact for anything around committees.
- Review and making improvements to the committee process.

## II. MEMBERSHIP

### Voting:

OCE Director (Chair)

Executive Board Member (Vice Chair (appointed by the AS President)

AS Student Senator (appointed by AS Senate President)

At Large AS Student Employee

1 at Large Student (involved with committees)

### Non-voting:

AS Student Government Assistant

AS Board Program Coordinator (Advisor)

## III. CHAIR

The Chairperson shall be the OCE Director. They shall convene the meetings, develop agendas, and preside at all meetings. The Vice Chairperson shall be the Executive Board Member

## IV. MEETINGS

Meetings shall be called by the Chair. The committee shall generally meet every other week with a minimum of twenty-four (24) hours' notice. Meetings may also be called by any member with support of at least twenty-five percent (25%) of the seated, voting membership.

## V. VOTING

In order for a motion to pass, it must obtain a majority of the legal votes cast. An abstention shall not count as a legal vote cast.

## **VI. QUORUM**

A majority of the voting membership shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.

## **VIII. SUBCOMMITTEES**

In order to provide for coordination and direction, the council may establish subcommittees as necessary. Unless otherwise noted, these groups shall follow the provisions of the council with respect to procedure.

## **IX. RULES OF OPERATIONS**

The council may adopt and amend rules of operations governing its operation by a majority vote of the council, subject to review and approval by the AS Executive Board.

## **X. AMENDMENTS**

This Charter may be amended by a majority vote of the AS Executive Board.

## **XI. REPORTAGE**

This committee shall report to the AS Executive Board.