



Committee

- Members:** *Madison Gilbert, Kasey Lee, Brandon Denny, Lily Duong, Daniela Rodriguez.*
Absent:
- Advisor:** Raquel Vigil
Secretary: Aarushi Mukerjee
Guest(s):

Motions:

SEF.-22-F- Approval of... *Passed.*

Committee Chair, Madison Gilbert, called the meeting to order at [3:32].

I. Approval of Minutes

MOTION by
 To [insert motion].

Second: *Vote: 0-0-0* *Action: Passed*
Yes:
No:
Abstaining:

II. Revisions to the Agenda

MOTION by [insert name]
 To [Add "Cancel the Apocalypse to the large event fund].

Second: *Vote: 0-0-0* *Action: Approved*
Yes:
No:
Abstaining:

VII. Action Items

Hyojinn Choe application

- The AS club finance coordinator is asking for funding to attend the ACUI regional conference. They have funded applications from other staff in the past to go to this conference. In this case pier diem is included.

- Daniela asked if they have a quarterly amount, they give out each quarter, or a yearly amount.
- Raquel said that they have \$20,000 to spend for the year. There is no hard rule on how much they can spend each quarter.
- The council went through the proposal rubric for the request.
 - It scored 3 on professional development.
 - It scored 2 on educational development.
 - It scored 2 on impact to WWU.
 - It was not applicable for the demonstrated need section.
 - Rodriguez motioned to approve the \$1,160 request for Hyojinn Choe on Oct 20th 2022.
- The total request is for \$1,160. The council approved it with 4-0-0.

VIII. Information Items

Committee Overview

- The SEF is a committee designed to uphold the student funds and fees, and review applications for the student enhancement and employee development fund.
- Madison went over the charge and charter for the committee.
- Madison went over the student enhancement fund guidelines and the employee development fund guidelines.
- The biggest difference is that the employee development fund for AS employee and the student enhancement fund is for the general student body.
- Kasey commented that if an employee is going for official business and request funding through the employee development fund, there are cases where they have approved pier diem.
- The student enhancement fund is not allowed to fund pier diem.
- Madison went over the SOC proposal rubric.
- The rubric contains four sections (Professional. Development, Educational Development, Impact to WWU, Demonstrated Need)
- Each application is ranked on a scale of 1-3 for each category.

IX. Other Business

- Madison went over the requests that she approved by herself (she is able to approve up to \$500)
 - Society of Neuroscience Convection
 - Grimm Applicants
 - Megan Koch
 - Jenavieve Bason
 - American geophysical union fall meeting
 - Chloe Cason

- UbiComp 2022
 - Jamey Albert

adjourned this meeting at [4:15 PM].