



**Western Washington University Associated Students
Sustainability, Equity, & Justice Fund Committee
Meeting Minutes**

November 29, 2022, 4:00 PM

Attendees:

Committee Members: Amanda Cambre (Campus Utility Manager), Anna Phippen (Sustainability, Equity, & Justice Ambassador), Froylán Sifuentes (Faculty Representative), Jenna Moreno (At Large Student), Keegan Curry (At Large Student), Lindsey MacDonald (Sustainability Engagement Institute Associate Director), Natalie Harris (Environmental Justice Programming Coordinator), Quincy Ingalls (Student Senator for Fairhaven College), Ted Tarricone (At Large Student), Zinta Lucans (Sustainability, Equity, & Justice Fund Coordinator).

Guests: Ava Stone, Steve Hollenhorst.

Staff and Assistants: Casey Hayden (Assistant Director for Student Activities), Lily Van Mullem (Student Governance Assistant Secretary).

Motions:

SEJF-22-F-2 Adjust the Sustainability, Equity, & Justice Fund Ambassador wage in the Sustainability, Equity, & Justice Fund Fiscal Year 2023 Budget to \$16.95. ***Passed.***

SEJF-22-F-3 Approval of Sustainability, Equity, & Justice Fund Fiscal Year 2023 Budget. ***Passed.***

SEJF-22-F-4 Extend Meeting by 3 Minutes. ***Passed.***

SEJF-22-F-5 Approval of November 1, 2022, Minutes. ***Passed.***

SEJF-22-F-6 Approval of November 15, 2022, Minutes. ***Passed.***

Zinta Lucans, Committee Chair, called the meeting to order at 4:07 PM

I. CONSENT ITEMS

II. REVISIONS TO THE AGENDA

- a. **Lucans** – Moved approval of meeting minutes to end of the meeting.
- b. **Ingalls** – Motion to extend the meeting by three minutes to approve meeting minutes.

MOTION SEJF-21-F-4

Motion by Ingalls

To Extend the Meeting by 3 Minutes

Second: Tarricone

Motion [passed] 7-0-0

III. PUBLIC FORUM

IV. INFORMATION ITEMS – GUESTS

- a. **Lucans** - [SEJF Medium Grant Application](#) with Q&A: LEAD 25 minutes
Reforestation Demonstration Project with Guests Ava Stone,
Brandon McWilliams, and Steve Hollenhorst
- b. **Lucans** – Questions and Feedback for LEAD team 8 minutes
 - a. Cambre asked if LEAD had reached out to Happy Valley Neighborhood Association. Stone confirmed that LEAD had done this and was working with Chris Roselli.
 - b. Cambre asked if LEAD investigated sourcing compost materials from Green Earth Technology. Stone responded in the affirmative, saying that LEAD was waiting on soil tests to come back to determine what type of compost to purchase, but that LEAD hoped to work with GET.
 - c. Cambre asked LEAD to test planting rate of plants to number of people volunteering. Stone said LEAD was working with Ethan Bryson at Natural Urban Forests in Seattle, WA to determine how to organize volunteers in the planting process.
 - d. Curry asked if the site is suitable for the Miyawaki planting method. Stone confirmed that the site is suitable for the Miyawaki method because there is open space in the middle of the forest, plenty of sunlight, and the plants being planted are shade tolerant.
 - e. Curry asked LEAD to hold a workshop about the Miyawaki method for WWU students. Stone responded that LEAD wanted to host a workshop for either the academic year 22-23 or 23-24. LEAD wanted to invite Hannah Lewis, author of the book “Mini-forest Revolution,” or Ethan Bryson, project manager for Natural

Urban Forests in Seattle, for an in-person workshop, or a virtual workshop if an in-person event is not possible.

- f. Cambre asked if the WWU Grounds Crew has demonstrated that the vacuum truck can reach all of the necessary areas in the forest. Stone responded that Heidi Zeretzke from the Grounds Crew stated that the vacuum truck hose would be long enough for the work LEAD needed to do in the forest.
- g. Ingalls asked if Stone could reiterate what WWU classes would be involved in the LEAD project. Stone said that the only class in which the Miyawaki method would be their main project was the LEAD Seminar class with 10-20 students. Some professors bring students to the reforestation site and offer students credit or extra credit for submitting a reflection. Some introductory biology classes brought students to the site, though other classes were interested, including a communications class.

V. INFORMATION ITEMS

- a. **Lucans** - Discussion of LEAD Reforestation Demonstration Project 6 minutes
grant proposal
 - a. Curry stated that the LEAD project was a fantastic opportunity for WWU students to take on a project that connects people in the Bellingham community to education about their environment and the climate.
 - b. Ingalls expressed that the LEAD team had a good network. He had faith in the project.
 - c. Harris stated support for the project and agreed with Ingalls.
 - d. Cambre agreed with Harris.
 - e. Tarricone said that the LEAD project could promote SEJF through signage because the swath of land is at an entry point to WWU campus.
 - f. Cambre responded to Tarricone, saying that signage could be used to interpret the land for further education about the forest.
 - g. Curry asked how the small section of forest becomes visible to the public if the forest is surrounded by land owned by Bellingham.
 - h. Cambre pondered if the project does offset carbon emissions. Could the offset of carbon emissions by the LEAD project be measured, recorded, and claimed on on-sight carbon offsets?
 - i. Curry responded to Cambre that LEAD was working on finding a third-party organization to measure carbon offsets of the forest. Lucans responded to Curry that she would ask Stone for confirmation of this.
 - j. MacDonald stated that Stone worked for Kulshan Carbon Trust, at the time of the presentation, and Stone was interested in utilizing the forest to demonstrate carbon offsets through partnership with Kulshan Carbon Trust.

- k. Lucans announced that she would collect further questions from the SEJF Committee to bring to the LEAD team over the week following this meeting. She would compile the questions and answers in a document to be distributed to the SEJF committee before the next meeting.

VI. ACTION ITEMS

5

minutes

MOTION SEJF-21-F-2

Motion by Cambre

To Adjust the Sustainability, Equity, & Justice Fund Ambassador wage in the Sustainability, Equity, & Justice Fund Fiscal Year 2023 Budget to \$16.95

Second: Curry

Motion [passed] 7-0-0

MOTION SEJF-21-F-3

Motion by Cambre

To Approve the [Sustainability, Equity, & Justice Fund Fiscal Year 2023 Budget](#)

Second: Curry

Motion [passed] 7-0-0

VII. INFORMATION ITEMS

- a **Lucans** - Discussion: Additional Meeting on December 6, 2022, to 7 minutes
vote on LEAD Reforestation Demonstration Project grant proposal
 - a Tarricone asked if there was a limiting factor stopping the SEJF Committee from voting on the proposal on November 29, 2022. Lucans said that yes, in the Rules of Operation, it states that the SEJF Committee must wait until the following meeting to vote on a grant proposal.
 - a Cambre adds that she would like to see signage cost added to the grant proposal. Cambre asked if the additional money could be approved after the grant proposal was approved. Lucans explained contingency funding. Hayden responded to Lucans, saying the contingency funding should be understood to include emergency funds and funds to account for price fluctuations, and that additional signage would not fall under the umbrella of contingency funding. Lucans adds

that signage funding would need to be included in the grant proposal before it was approved.

- a Ingalls states approval for holding meeting on December 6, 2022. Harris stated approval.

VII. ACTION ITEMS

3 minutes

MOTION SEJF-21-F-5

Motion by Harris

To Approve Minutes from [November 1, 2022, Meeting](#)

Second: Ingalls

Motion [passed] 7-0-0

MOTION SEJF-21-F-6

Motion by Ingalls

To Approve Minutes from [November 15, 2022, Meeting](#)

Second: Harris

Motion [passed] 7-0-0

VIII. REPORTS

X. OTHER BUSINESS

Zinta Lucans, Committee Chair, adjourned the meeting at 5:03 PM