



**Associated Students of  
Western Washington University**  
Student Advisory Committee Charter  
Expires on June 30, 2028

**1. Purpose**

The Student Advisory Committee will advise and assist the administration of Western Washington University on issues (1) that affect the accessibility of education for students and (2) that affect the ability of students to be successful in their education.

The Student Advisory Committee may consider:

- a. The institution's annual budget
- b. Tuition and fee levels
- c. Financial aid policies
- d. Long-range budget priorities and allocation planning
- e. Admission and enrollment policies

**Outreach**

The Student Advisory Committee must make reasonable efforts to get feedback from students and take reasonable steps to inform students of its deliberations, pursuant to RCW [28B.15.190](#).

**2. Authority**

The Student Advisory Committee is authorized by the recognized student government organization of Western Washington University, to fulfill its Purpose as outlined in section (1) and pursuant to RCW [28B.15.190](#).

The Student Advisory Committee may request, from the administration of Western Washington University, all nonconfidential information, documents, and reports relating to the topics outlined in section (1).

The Student Advisory Committee may present recommendations to the Board of Trustees before final decisions of the administration that relate to the topics outlined in section (1).

**3. Membership**

The Student Advisory Committee will consist of ten (10\*) members:

**Voting (7)**

- a. 1 member of the Executive Board (vice chair)
- b. 1 additional member of the Student Senate
- c. 1 additional member of either the Student Senate or Executive Board
- d. 4 students At-Large

### Non-voting (3\*)

- e. 1 member of the Student Senate (chair)
- f. 1 Student Government Assistant (Secretary)
- g. 1-2 *Relevant Advisor(s)* (Advisor)

### Appointment

The Executive Board will appoint the Vice Chair (a), the Senator or Vice President (c), and 2 students at large (d). The Student Senate will appoint the Chair (e), the Senator (b), and 2 students at large (d).

## 4. Chair

The Chair shall be a member of the Student Senate. The Vice Chair shall be a member of the Executive Board. The Chair has final authority over the agenda and will run all meetings. Both the Chair and Vice Chair may call meetings. In the absence of the Chair, the Vice Chair will act as Chair.

The Chair shall be a non-voting member. The Vice Chair shall be a voting member except when acting as chair.

## 5. Meetings

Meetings shall be called by the Chair or Vice Chair. The committee shall generally meet every other week with a minimum of twenty-four (24) hours' notice. Meetings may also be called by any member with support of at least twenty-five percent (25%) of the seated, voting membership.

The first meeting of each academic year will take place only when the Chair or Vice Chair has been appointed and when the total seated, voting membership is 3 or greater.

## 6. Voting

In order for a motion to pass, it must obtain a majority of the legal votes cast. An abstention shall not count as a legal vote cast.

## 7. Quorum

A majority of the voting membership shall constitute a quorum. If a quorum is not present for a meeting, the Chair will adjourn and reschedule to a new day and hour.

## 8. Working Groups

In order to provide for coordination and direction, this committee may establish working groups. These groups would work on tasks that this committee deems necessary.

## 9. Rules of Operations

This committee will follow the rules of operations established by the Student Government. This committee may choose to use its own rules of operations as it sees fit. Such rules must conform to this Charter.

**10. Amendments**

This Charter may be amended with the approval of the Student Senate and Executive Board.

**11. Reportage**

This committee shall report to the Student Senate through the Chair and to the Executive Board through the Vice Chair. The Chair and Vice Chair are expected to report new business of this committee at all meetings of the Student Senate and Executive Board.

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