

# AS BUSINESS OFFICE

## Carry Forward Requests

### Background

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Regarding what funds are available for Carry Forward request, requests must meet one of the following requirements:

- Funds from a special project/event that couldn't be completed in FY23 but will be used in FY24
- Grants from external/outside sources
- Other (Special exceptions that may be granted by the AS Finance Council)

### Carry Forward Requests

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#### **KUGS 89.3 FM Admin (FXXKUG)**

**Contact:** Jamie Hoover

**Amount:** \$8,000

**Justification:** This request is based on the salary dollars remaining from the FY 23 year. Employees started late and there were some short vacancies resulting in a remaining balance of about \$8,000. As you know KUGS has been running operations with less hours and as the operations move forward there is more demand for KUGS to collaborate outside of the station and continue the day to day operations of training volunteers and maintaining the station. Being able to begin to operate with a full staff would release some of the demand on student employees who have fewer hours to complete their work due to budget reductions.

#### **Leadership Learning & Community Engagement (FXLLCE)**

**Budget Authority:** Jenn Cook

**Amount:** \$5,438

**Justification:** Funds were allocated for student hourly, which was not spent but will be used to pay our AmeriCorps student employee this summer (work study funds are used during the year). The amount is taking the \$9,372 that was allocated for student hourly and subtracting the \$3,934 in expenses that were not allocated.

#### **Queer Guild Reserve Grant (FXXRES-ASBRQG)**

**Contact:** Cindy Monger

**Amount:** Remaining amount (approx. \$1,000)

**Justification:** This request is to carry forward any remaining grant money to the next fiscal year. The full grant amount was not used due to pandemic recovery of the Club Membership.

## **Student Enhancement Fund (FXXRES-ASBRSE)**

**Contact:** Madi Gilbert

**Amount:** \$5,575

**Justification:** This is for a large request received at the last meeting of the quarter. Student Enhancement Fund Advisor Raquel Vigil suggested that this be requested as a carry forward.

## **Viking Union Admin (FXXVU)**

**Contact:** Cindy Monger

**Amount:** \$4,000

**Justification:** This request is based on the salary dollars remaining from the FY 23 year. An employee was hired late and was unable to work full hours. This resulted in a remaining balance of about \$4,000. This summer the VU will be hiring our VU Business Services Support student employee to support the AS Gov offices during the vacancy in that area and to support the Finance Office during the staff vacancy there as well. This is a one-time project position working primarily on Gov Archives to preserve history and prepare for the new staff person.