

Draft Plan for Student Advisory Committee Integration

May 7, 2023

Introduction

The Student Advisory Committee (SAC) is intended to bolster shared governance at Western. This committee is not a replacement for existing student representation on University and Faculty Senate committees. It's rights and responsibilities are codified in RCW [28B.15.190](#). A draft of its charter is on the AS [Student Senate](#) and [Executive Board](#) webpages.

Draft Procedures

- I. Routine recommendations:
 1. Annually, SAC will decide on an annual, broad agenda (e.g., financial aid)
 2. Following the regular University decision making process (Fiscal and Academic years), SAC will request information, expertise, or other necessary resources to form its recommendations on the annual agenda topic.
- II. Ad Hoc recommendations:
 1. In consideration of emergent topics, SAC will have the ability to address issues outside of its annual agenda.
 2. To address these topics, SAC will contact the relevant named liaison (III, 1)
 - a. SAC may request information, expertise or other resources necessary to form its recommendations on the emergent topic.
- III. Information Sharing Expectations:
 1. that WWU administration names liaisons, annually, for each major issue (e.g., annual budgeting)
 2. that WWU administration provides the necessary staff with expertise and knowledge on SACs annual agenda to advise and assist SAC
 3. that SAC will give adequate notice to WWU administration regarding necessary so that SAC may develop recommendations in a timely manner

Membership

Following the model of UW's Tri-Campus Advisory Board and Provost's Advisory Committee for Students, after consultation with UW student government, SAC will have *ex officio* / non-voting members from WWU Administration to serve as liaisons. These members will only be expected to attend SAC meetings when their expertise or knowledge is needed. They will mainly be points-of-contact for their administrative area.