



**Western Washington University Associated Students  
Sustainability, Equity, and Justice Fund Committee  
Meeting Minutes**

May 31, 2023, 4:00 PM

**Attendees:**

**Committee Members:** Amanda Cambre (Campus Utility Manager), Jenna Moreno (At Large Student), Lindsey MacDonald (Sustainability Engagement Institute Associate Director), Quincy Ingalls (Student Senator for Fairhaven College), Seb Genge (ASVP for Sustainability), Ted Tarricone (At Large Student), Zinta Lucans (Sustainability, Equity, & Justice Fund Program Coordinator), Erica Richardson (Proxy for Natalie Harris), Melissa Bernal (SEJF Student Ambassador), Froylán Sifuentes (Faculty Representative).

**Guests:** Liam Pratt (Student Senator), Malcolm Duncan-Graves (Active Transportation Coordinator), James Detke (Active Transportation Coordinator), Linda Sterling (SEJF Fiscal Agent), Maia Hefferman (Staff/Faculty Ambassador, Sustainability Engagement Institute), Andrea Reiter (Commute Options Program Manager), Beth Hartsoch.

**Staff and Assistants:** Casey Hayden (Assistant Director for Student Activities and Media, SEJFC Advisor), Lily Van Mullem (Student Governance Assistant).

**Motions:**

**SEJF-23-S-8** Approve May 17, 2023, and May 24, 2023, minutes. ***Passed.***

**SEJF-23-S-9** Approve Project ZeNETH Construction Phase grant proposal. ***Passed.***

**SEJF-23-S-10** Approve Microm bility Counter Instillation grant proposal. ***Passed.***

**SEJF-23-S-11** Approve Sustainable Office Certification Toolkit grant proposal. ***Passed.***

**SEJF-23-S-12** Add five minutes to the meeting. ***Passed.***

***Genge, Committee Chair, called the meeting to order at 4:02 PM.***

**I. CONSENT ITEMS**

**a.** Approval of the Minutes

***MOTION SEJF-23-S-8***

*Motion by Ingalls*

*To approve May 17, 2023, and May 23, 2023, minutes.*

*Second: Tarricone*

*Motion passed 6-0-0*

## **II. REVISIONS TO THE AGENDA**

- a. Presentation and discussion about Sustainable Office Certification Toolkit grant proposal.
- b. Name correction: “Campus Bike Counter Instillation” corrected to “Micromobility Counter Instillation.”

## **III. INFORMATION ITEMS**

- a. Presentation: Micromobility Counter Instillation 17 minutes
  - i. The project team corrected the budget to \$99,185.
- b. Discussion: Micromobility Counter Instillation 6 minutes
- c. Presentation: Sustainable Office Certification Toolkit 9 minutes
- d. Discussion: Sustainable Office Certification Toolkit 10 minutes
- e. Further discussion about the Micromobility Counter Instillation and Sustainable Office Certification Toolkit grant proposals 10 minutes

## **IV. ACTION ITEMS**

**a. MOTION SEJF-23-S-9**

*Motion by Ingalls*

*To Approve Project ZeNETH Construction Phase grant proposal.*

*Second: Richardson*

*Motion passed 6-0-1*

**b. MOTION SEJF-23-S-10**

*Motion by Tarricone*

*To Approve Micromobility Counter Instillation grant proposal.*

*Second: Ingalls*

*Motion passed 6-0-1*

**c. MOTION SEJF-23-S-11**

*Motion by Ingalls*

*To Approve Sustainable Office Certification Toolkit grant proposal.*

*Second: Tarricone*

*Motion passed 7-0-1*

**d. MOTION SEJF-23-S-12**

*Motion by Ingalls*

*To add five minutes to the meeting.*

*Second: Tarricone*

*Motion passed 6-0-0*

**V. INFORMATION ITEMS – CONSENT**

- |  |           |
|--|-----------|
| a. SEJF Year End Budget Report                                 | 1 minute  |
| b. SEJF FY2024 Budget Proposal                                 | 1 minute  |
| c. Native Landscapes Phase I: York Farm – small grant proposal | 2 minutes |
| d. FASA Heritage Night – small grant proposal                  | 2 minutes |

***Genge, Committee Chair, adjourned the meeting at 5:22 PM.***