

Western Washington University Associated Students Executive Board Meeting Minutes

October 12, 2023 6:00 p.m. VU 567/You Tube Live

Members:

Present: Keara Ryan (AS President), Erin Godwin (AS VP Governmental Affairs), Morgan Whitt (AS VP for Diversity), Sophie Snyder (AS VP for Student Services), Liam Pratt (AS VP for Sustainability)

Absent: Gabe Wong (AS Senate President)

Secretary: Rachel Kleffman **Advisor/Staff:** Adam Lorio

Guests: Dacey Durbin, Trent Austin

MOTIONS

ASB-23-F-4	Move to table appointment of Nathan Sim to Activities Council from Consent Agenda. Passed
ASB-23-F-5	Move to table appointment of Bryce Groen to Sustainability Equity & Justice Fund from Consent Agenda. Passed
ASB-23-F-6	Move to approve Consent Agenda items including: Appointment of Kate Conway to the Sustainability Equity & Justice Fund. Passed
ASB-23-F-7	Move to table Parliamentary Procedure information item. Passed
ASB-23-F-8	Move the Legislative Affairs Council Charge & Charter Action Item to an Information Item. Passed
ASB-23-F-9	Move the Finance Charge & Charter from an Information Item-Guests to an Action Item-Guests. Passed
ASB-23-F-10	Move to approve the changes as presented to the Finance Council's Charge & Charter. Passed
ASB-23-F-11	Move to table appointment of Nathan Sim to Activities Council. Passed

Call to Order: Keara Ryan, chair, called the meeting to order at 6:04 p.m.

- **I. Consent Items** (subject to immediate action)
 - a. Appointment to Activities Council

5 minutes Ryan

MOTION: To table appointment of Nathan Sim to Activities Council from Consent Agenda

Motion Made By: Second:	ASB-23-F-4
Ryan Godwin	
Vote Count:	Action Result:
Aye: 5 Nay: 0 Abstain: 0	Passed

D. Appointments to Sustainability Equity & Justice Fund

Ryan

MOTION: To table appointment of Bryce Groen to Sustainability Equity & Justice Fund			
from Consent Agenda			
Motion Made By: Second: Ryan ASB-23-F-5			
Pratt			
Vote Count: Action Result:			
Aye: 5 Nay: 0 Abstain: 0		Passed	

i. Pratt discussed the appointment of Kate Conway to the Sustainability Equity & Justice Fund. He stated that Kate is managing the WHOLE pantry this year. They have experience working with the outback, and food justice in general.

MOTION: Move to approve Consent Agenda items including:				
Appointment of Kate Conway to the Sustainability Equity & Justice Fund				
Motion Made By: Second: Pratt ASB-23-F-6				
Godwin				
Vote Count:	Action Result:			
Aye: 5 Nay: 0 Abstain: 0	Passed			

II. Revisions to the Agenda

MOTION: Move to table Parlian	Move to table Parliamentary Procedure information item			
Motion Made By: Second: Ryan Godwin	ASB-23-F-7			
Vote Count: Aye: 5 Nay: 0 Abstain: 0	Action Result: Passed			

MOTION: Move the Legislative	Move the Legislative Affairs Council Charge & Charter Action Item to			
Information Item				
Motion Made By: Second: Pratt ASB-23-F-8				
Godwin				
Vote Count: Action Result:				
Aye: 5 Nay: 0 Abstain: 0 Passed				

- **III. Public Forum** (comments from students and the community)
 - a. None Presented
- **IV. Officer Reports**
 - a. Chair Report

5 minutes Ryan i. Ryan stated that the role of Vice President for Activities is still vacant. To gain more interest, Ryan has been working with the Communications Office to advertise the position, along with emailing Deans, Department heads, and Professors, to inquire about potential applicant recommendations. So far, she has reached out to College of Humanities and Social Sciences, Fine and Performing Arts, and Science and Engineering. Until position is filled, Ryan is seated as the chair of The Activities Council. The Council has \$8,000 to spend per quarter, though there has been an influx in requests. At the first meeting, the council approved \$563.43 to be dispersed amongst clubs. In executive session, they approved another \$300 for various clubs. \$200 was approved for Management Information Systems Association, which is a CBE club that requested funds for food to encourage attendance. \$163.47 was given to the Women in Engineering club. The chair of the club, who is the only woman in their engineering program at Western, came and spoke at the Activities Council meeting about their intentions for a future club fundraising event. Molecular Biology club \$200.

b. Vice President Report

5 minutes Godwin

i. Legislative Affairs Council continuing efforts for recruitment. The Vice Chair is reaching out to AEI units about filling seats, with all confirmation currently verbal. Godwin spoke to the Political Science department, and they sent out notifications about the Legislative Affairs Council. Godwin discussed Western's history of holding two Lobby Days, which are Western's Lobby Day and Western's Intersectional Lobby Day. This year, there has been a decision made to only hold Intersectional Lobby Day, which will be February 18th and 19th, 2024.

c. Student Senate President Report

5 minutes Wong

i. Dacey Durbin delivers Gabe Wong's report to the Executive Board. Durbin announces that the senate approved the Finance Council's membership adjustments. Durbin details how Woodring College's senators provided them with a statement that they intend to give to their Dean about inclusivity and accessibility. There haven't been any applications for the Graduate School seat vacancies, while there are a few applications submitted for the CBE vacancy.

d. Advisor Report 5 minutes Ryan

i. Nothing to report

V. Information Items- Guests*

a. Finance Council Charge & Charter

10 minutes (Doc 1)

Ryar

i. The finance council can't meet until they update their membership, and they are adjusting their Student At-Large count from two down to one student.

MOTION: To move the Finance Charge & Charter from an Information Item to an			
Action item			
Motion Made: Second: yes ASB-23-F-9			
yes			
Vote Count:			Action Result:
Aye: 5 Nay:	0 Abstain: 0		Passed

b. Parliamentary Procedure

10 minutes (Doc 3)

Wong

i. Tabled

VI. Action Items- Guests

MOTION:	: To approve the changes as presented to the Finance Council's Charge &			
Charter.				
Motion M	lade:	Second: Pratt	ASB-23-F-10	
Godwin				
Vote Cou	nt:			Action Result:
Aye: 5	Nay: 0	Abstain: 0		Passed

VII. PERSONNEL ITEMS (subject to immediate action)

a. None presented

VIII. Information Items- Board*

a. Activities Council Charge & Charter

5 minutes (Doc 2)

Rvan

i. Ryan states that in the Activities Council Charge & Charter, students need to come before the Council to be legitimately recognized as a club, or to change the name of a club.

b. Legislative Affairs Council Charge & Charter 5 minutes (Doc 6) Godwir

i. Godwin shared that the Legislative Affairs Council's meetings have been planned for Tuesday's 5:30PM - 6:30PM. Whitt was added as a non-voting member to avoid impacting quorum due to her inability to make the scheduled meeting time. Godwin discussed the need for clarification on what constitutes the beginning of a session. Ryan questioned the number of 13 voting members, defining quorum as seven members, stating that accountability for attendance is necessary to consistently meet quorum. Ryan pointed out section VII. Rules of Operation, which says that the rules of operations are subject to review and approval of the AS Executive Board. Ryan doesn't think it needs to be approved by the Executive Board every time it's edited, especially when the Legislative Affairs Council is chaired by an Executive Board member. Ryan requested clarification between voting and non-voting members and their roles within the council on the Charge & Charter. Ryan and Godwin discussed adding in a Student Government Assistant to the pool of non-voting members.

IX. Action Items- Board*

a. Sustainability Equity & Justice Fund Charge & Charter

5 minutes (Doc 4)

Pratt

i. Pratt reiterated the Sustainability Equity & Justice Fund (SEJF) Charge & Charter changes from last week's meeting. He shares that they are expanding the At-Large seats from 3 to 4, with minor edits to grammar. Pratt said that the SEJF has been very sustainability focused and they are looking to expand into the other two categories of Equity and Justice with new positions they're bringing on.

MOTION: To approve the Sustainability Equity & Justice Fund Charge & Charter with changes to section 5. Rules of Operation, stating that the committee may adopt and amend rules governing its operation by consensus of the committee barring substantial changes, which are then subject to the review and approval by the AS Executive Board.

Motion Made:
Ryan

Vote Count:
Aye: 5 Nay: 0 Abstain: 0

Action Result:
Passed

b. Sustainability Equity & Justice Rules of Operation

5 minutes (Doc 4)

Pratt

i. Ryan noted that the Rules of Operation does not match the Charge & Charter. The Rules of Operation states that amendments being approved by the Sustainability office are then approved by the Executive Board, whereas the Charge & Charter states that it needs to be approved by the committee followed by being given to the Executive Board. Pratt suggested an adjustment to the Rules of Operation that states that the committee doesn't have to bring it to the Executive Board unless there are extenuating circumstances. Ryan, Pratt, and Lorio discussed wording adjustment to the Sustainability Equity & Justice Fund Rules of Operation section Amendments, stating This Rules of Operation document may be amended in accordance with Section 5. Rules of Operation of the Charge & Charter.

MOTION:	To table Sustainability Equity & Justice Fund Rules of Operation			
Motion Ma	ade:	Second:	ASB-23-F-12	
Ryan		Godwin		
Vote Count:				Action Result:
Aye: 5 N	Nay: 0 /	Abstain: 0		Passed

X. Other Business

a. None Presented

Adjourn: The Meeting was adjourned at 7:05 p.m.