

ASWWU EXECUTIVE BOARD MEETING

Documents for:

February 22nd, 2024 | 5:30 PM | VU 567, Teams Town Hall

Meeting Documents Table of Contents

Document #	Title	Page #
1	February 8 th Meeting Minutes	2-8
2	The ASWWU Constitution	9-13
3	Conference Committee Charter	14-15



Western Washington University Associated Students Executive Board Meeting Minutes

February 8th, 2023 5:30 p.m. VU 567/Teams Town Hall

Present: Keara Ryan, Gabe Wong, Erin Godwin, Morgan Whitt, Liam Pratt, Sebastian Mayotte

<u>Absent:</u> Sophie Snyder Advisor: Adam Lorio Secretary: Rachel Kleffman Guests: Michael Sledge

MOTIONS

momorio	
ASB-24-W-44	To table VP Synder report
ASB-24-W-45	To Approve Consent Items with Stated Amendments
ASB-24-W-46	To Add 10 Minutes to the Conversation About the WILD Agenda
ASB-24-W-47	To Move WILD Agenda to an Action Item
ASB-24-W-48	To Approve AS Parliamentary Pro and Rules of Operation
ASB-24-W-49	To Approve Western Intersectional Lobby Day Agenda with the stipulation that there
	will be changes to titles and amendments

Call to Order: Keara Ryan, chair, called the meeting to order at 5:32 p.m.

I. REVISIONS TO THE AGENDA

MOTION: To Table Vice President of Student Services Report			
Motion Made	Second:	ASB-23-W-44	
By: Ryan	Pratt		
Vote Count:			Action Result:
Aye: 6 Nay:	0 Abstain: 0		Passed

II. CONSENT ITEMS (subject to immediate action)

- Adjust language to reflect "Latine Affinity Housing" on minutes from 2/1/24.

MOTION: To Approve Consent Items with Stated Amendments			
Motion Made	Second:	ASB-23-W-45	
By: Wong	Mayotte		
Vote Count:			Action Result:
Aye: 6 Nay:	0 Abstain: 0		Passed

III. PUBLIC FORUM (comments from students and the community)

None presented.

IV. OFFICER REPORTS

a. Chair Report

5 minutes Ryan

- Ryan requests that everyone remains up to date with the ASWWU Constitution.
- Ryan is working with students to discuss funding for the outback farm. Currently the outback has been unresponsive to inquiries to meet.
- Snyder, Whitt, and Ryan will be working to create a survey for students on Narcan and availability of Narcan on campus.
- Vice President Report 5 minutes Wong
- Wong sent everyone an email about the response that was received in regard to the resolution that the Executive Board passed about the support of operational student employees.
- The bill for operational student employees (OSEs) is dead in the Senate. There are other avenues the OSEs are looking at.
- Wong will be bringing applicants through the Executive Board for the Student Tech Fee Committee on February 15th.
- b. Vice President Report

Godwin is finishing up working on the Western Intersectional Lobby Day Agenda. They are happy to have extensive contributions from Executive board members and are hoping to get it passed by the Board today.

- Lobby day is approaching in 10 days. They are working on confirming legislative meetings, forming groups of students and where they will go, being in communication with the participants, and collecting training materials.
 - The main focus is fully preparing and training participants. Training is taking place on February 18th. Since it's a 36-hour event, they want to make sure it's worth everyone's time and that they meet any necessary accommodations.

c. Vice President Report

- Mayottee expressed that travel budgets are extremely tight this quarter.
- Grant money is doing well and there is still over \$13,000 left. They have been encouraging clubs to do local things.
- EDM club had a very successful club event, there were at least 80 people there.
- d. Advisor Report

5 minutes Ryan

- Constitution updates in progress after AS Gov Charter updated.

5 minutes Godwin

5 minutes Mayotte

- Everyone should be aware and engaged in the update process.
- The timeline will be short if AS Gov wants to have a referendum on this year's AS Election Ballot to update the constitution.
- Lorio is advising the AS Elections Advisory Committee this year.
 - They are updating the Elections Code including an elections timeline.
 - A timeline is drafted to accommodate referendum and other needs for elections this year, may result in candidate filing opening dates being a little later than previous years.

V. INFORMATION ITEMS- Guests*

a. Basic Needs at WWU

- Michael sledge Executive Director of Student Life
- Last year's legislation provided funding for a part-time resource navigator. They had temporary money to have that position filled, now it's permanently filled.

20 minutes

Ryan

- It also allows us to rent rooms. They always make sure we have space. If a student calls, they can provide them with a safe space quickly during business hours.
- The legislature requires that Western has a basic needs hub.
- This requirement includes the resource navigator and western success scholars.
- Three years ago, Western established a basic needs team, which includes some key staff from financial aid. This team reduces the number of places students need to visit for assistance.
- They are doing what they can to focus on the state and getting additional resources. They don't believe Washington can cover all needs within the state.
- Ryan: You touched on food insecurity. I was made aware of the Western resource where students get a gift card to go to the co-op.
- Sledge: Yes, we were successful at requesting \$240,000 for this year and \$240,000 for next year. We are looking into things like if we give a control group of students, how can we prove that we retain them better than other students? We have a target group and a control group. We want to see if we keep them at a different rate.
- Ryan: how many students are partaking?
- Sledge: There are currently 66 students. Not all students we reached out to are part of the program. Some of the students left western and some haven't responded.
- Pratt: We have talked a lot about the foundation and how they support students. Has there been any communication between you and them?
- Sledge: We did have a meeting with them. The more I can get their attention, the more I can remind them "Hey, we could use this." I think we will see what they're going to do with their campaign. The truth of the Western Hub

of Living Essentials (WHOLE) is that we could spend 3x as much there and people would use it. We aren't going to fix food insecurity on the back of a food pantry, but it's great to support students.

- Wong: I am wondering about our new contractor Chartwells and their food insecurity work.
- Sledge: I wish we were further along in our conversation with them about food insecurity, but we aren't. I think they recognize that and that there's work to be done.
- Ryan: How can Student Government benefit students or the university in relation to basic needs?
- Sledge: I'd encourage anyone to go to our website to explore our basic resources.

VI. ACTION ITEMS – Guests

None presented.

VII. PERSONNEL ITEMS (subject to immediate action) None presented.

VIII. INFORMATION ITEMS - Board*

- a. Athletics Survey
 - cs Survey 5 minutes Mayotte This survey was sent to the ASWWU Executive Board by athletics.
 - This survey was sent to the ASWWU Executive Board by athletics.
 The survey will be sent out in April or May. They requested feedback on it.
 - Ryan: I think that athletics have found email isn't the best way to reach students, so they're trying to find a unique approach. It is worth it to note that sports events became free at the beginning of the year and people started showing up.
 - Wong: Do people know that sports games are free now?
 - Ryan: I think that they publicize it often, there's signage, and at the beginning of the year everyone got an email.
 - Pratt: Which email account is it getting sent from?
 - Ryan: I'm not sure who will be sending it out, it's likely to come from one of their marketing emails.
 - Lorio: What's your feedback to student response of QR codes on campus?
 - Pratt: I've found mixed results. If you just put them around on campus, few people are likely to scan them. If you're tabling, they're more likely to.
 - Wong: I walk past the gym every day and never look at the billboards. I saw something in Red Square and thought I could go to that.
 - Mayotte: Getting interference in their day, like a table in Red Square, may be more beneficial than sending a visual around.
 - Pratt: With this QR code and outreach, is this pertaining to the survey or as a whole?
 - Ryan: Just the survey, but this is information to have for future communications, like our Narcan survey.

- Lorio: Is there a deadline for this feedback? How would you like to receive feedback?
- Ryan: You can email me or Sebastian. The deadline would probably be April or May.
- b. Ramadan Accommodations Resolution

Wong

10 minutes

- The Student Government has been passed for the past four years.
 - Much of the language is from last year.
- This Resolution asks faculty, staff, and admin to accommodate students during Ramadan.
- I added lines 48-50 to have a position from the AS that contextualizes things.
- There is now a clause about providing individualized accommodations instead of broad accommodations.
- Last year we sent it out to everyone to get that information to everyone, so they know the importance
- Wong reached out to the Muslim Students' Association for feedback.
- Ryan: Thank you for your hard work on this. The one thing is that we talk a bit about the struggle with dietary needs due to the times that the dining hall operates. We don't have an ask in there. We have asks of the faculty and administration, so we may want to name the dining hall.
- Whitt: For the food access, could we look at implementing a food pantry in dorms? If we had food at the front desk during that time, that could be a resource for students.
- Wong: That is a broader question about food access on campus.
- Ryan: We could also publicize how late each food pantry is open on campus.
- c. 2024 WILD Legislative Agenda

10 minutes Godwin

- In some sections, companion bills were paired together.
 - Some bills that died were moved into the legislative ask section, such as SB5999.
- Wong: From what I'm seeing, we are at four pages. The conclusion is only one sentence. Do we want to expand that? I also think we should return the dead bills to their original section.
- Ryan: I think we need to make sure Godwin has the capacity to train students on how to discuss dead bills.
- Godwin: I don't think we should add more to the conclusion. We have a lot; we are almost to the end of page 5. As for moving the legislative acts, my position is to keep them where they're at.
- Godwin: With the section about funding other services, Wong gave the suggestion of a title of "Funding Education."
- Ryan: We need to decide if we want to discuss bringing some of the bills back to their sections, then we must decide on the section title.

- Wong: This is education, the whole package, everything the university does. Education across Washington state impacts almost every person in Washington. It is the one institute in the country that supports everyone, which is why I gave it that title.
- Whitt: I feel like "Funding Higher Education Needs" may encompass both.
- Ryan: What do you think about that?
- Godwin & Wong: Yes, that sounds good.
- Ryan: Would we like to open up the conversation about the bills being moved to individual sections?

MOTION: To Add 10 Minutes to the Conversation About the WILD Agenda			
Motion Made	Second:	ASB-23-W-46	
By: Ryan	Godwin		
Vote Count:			Action Result:
Aye: 5 Nay:	1 Abstain: 0		Passed

- On SB599 being moved to financial aid section:

- Ryan: I think SB5999 would be great in the financial aid section. Out of all of them, this is the bill I feel the most strongly about moving back to its section.
- Pratt: Are we going to clarify that we know the bill is dead?
- Ryan: what we have done previously is label the section as "a bill similar to."
- Whitt: I think keeping it separate makes sense because we want students to be talking about what is happening right now. I was wondering if we could make it into a 2025 legislative ask section.
- Godwin: I agree with morgan that having it in a separate area provides clarity.

MOTION: To Move WILD Agenda to an Action Item			
Motion Made	Second:	ASB-23-W-47	
By: Wong	Godwin		
Vote Count:			Action Result:
Aye: 6 Nay:	0 Abstain: 0		Passed

IX. Action Items- Board*

a. Parliamentary Procedure and Rules of Op 10 minutes Wong

- There are only minor changes to the documents since the previous Executive Board meeting.

- These adjustments are to make things conform with our current operations and to get a very clear Parliamentary Pro.
- Pratt: In quorum, was it just the addition to voting body in a few spots?
- Wong: Yes, and then we changed the title back to Rules of Operation.
- Ryan: This document can be used by committees. They don't have to use it, but some form of it can be used as guidelines.

MOTION: To Approve AS Parliamentary Pro and Rules of Operation			
Motion Made	Second:	ASB-23-W-48	
By: Pratt	Mayotte		
Vote Count:			Action Result:
Aye: 6 Nay:	0 Abstain: 0		Passed

b. 2024 WILD Legislative Agenda

Godwin

MOTION: To Approve Western Intersectional Lobby Day Agenda with the stipulation that there				
rill be changes to titles and amendments				
Motion Made	Second:	ASB-23-W-49		
By: Wong	Mayotte			
Vote Count:			Action Result:	
Aye: 6 Nay: 0 Abstain: 0			Passed	

X. Other Business

a. The ASWWU Executive Board meeting on February 22nd has been cancelled.

Adjourn: The Meeting was adjourned at 6:55 p.m.

The ASWWU Constitution

The Associated Students of Western Washington University

Approved in Spring 2024 General Election,

Preamble

<u>The</u> Associated Students of Western Washington University, <u>has</u> the right and responsibility to serve as a resource and advocate for all students. For this purpose, the Associated Students of Western Washington University <u>Student Government</u> shall, (1) represent student interests and opinions to the University Administration, the Board of Trustees, <u>faculty</u> governance structures, and appropriate external government <u>agencies</u>, (2) support student success in their academic endeavors, (3) foster students' rights and responsibilities.

Article I. Name & Membership

Section A - Name

This association shall be known as the Associated Students of Western Washington University, hereinafter called the ASWWU.

Section B - <u>Membership</u>

The membership of the ASWWU shall consist of all persons who are currently enrolled students at Western Washington University.

Section A - Voting Membership

Consistent with the ASWWU Student Government Charter, the voting membership of ASWWU shall include all full-time, part-time, graduate, and undergraduate students who are registered for at least one academic credit at any WWU location where students pay Services and Activities Fees.

Article II. Elections

Section B – General Elections

During spring quarter, the voting membership of the ASWWU shall decide referenda and initiatives and elect its officers to the ASWWU Government (Article III). Terms begin on the Saturday of spring commencement and end the Friday of spring finals week after one academic year. Election results shall be certified by the Office of Civic Engagement.

<u>Section C – Special Elections</u>

Special elections may be held at any time for the purpose of deciding recalls, filling vacant elected positions, or deciding initiatives and referenda,

Section D – Referendum

A referendum to the membership of the ASWWU may be initiated by a majority vote of the Executive Board or Student Senate and included in any election.

ASWWU Constitution

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spring quarter. Terms begin on the Saturday of spring commencement and end the Friday of spring finals week after one academic year. Election results shall be acknowledged by the Executive Board.¶

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Page 1 of 5

AS WWL	Associated Students of Western Washington University		
	es a petition containing the verified signatures of no less than forty percent (40%) of the		Deleted: measure shall be referred to the membership of the ASWWU upon receipt of
number of votes ca	st in the last general election,	·····	Deleted: five percent of the membership of the
<u>Section F – Reca</u>	<u>II</u>		ASWWU.
	d member of the ASWWU government may be initiated by: a majority vote of the		
	majority vote of the Student Senate, or by a petition containing no less than forty		Deleted: three-fourths
	e number of votes cast in the last general election. The removal of the elected member		
shall then be decid	ed by the membership of the ASWWU via a specialelection.		Deleted: recall
<u>Section G – Elec</u>	tion Code		
	. <u>The Office of Civic Engagement, via committee, shall maintain an</u>		
<u>election code.</u>	The ASWWU election code shall apply to all general elections, special		Deleted: The provisions set forth in the
elections, refe	rendum, initiatives, and recalls regarding process and deadlines. The		
election code	will conform to this Constitution. If any provision of the election code		
conflicts wit	h this constitution, that provision will be null and void. The election		
	not be changed during an active election. Election results shall be		
	fair and appropriate by the Office of Civic Engagement. Governing		Deleted: AS Elections Coordinator.
vernied us	Structure	******	
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	WU Government, ************************************	\leq	Deleted: ¶
	ite. The rights and responsibilities of the whole ASWWU are vested in these two bodies.		Formatted: Heading 2
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	ve Board shall consist of the following elected <u>officers</u> :		Deleted: AS
Name of the second s	ident, Chair of the Executive Board		Deleted: <#>AS Senate Pro-Tempore¶
	President for Activities President for Diversity		AS
K	President for Governmental Affairs		Deleted: AS
K	President for Student Services		Deleted: AS
f. Vice	President for Sustainability		Deleted: AS
	President for University Operations		Deleted: AS
	Senate will consist of the following elected officers:	~~~~~	Deleted: <#>Student Senate¶
	te <u>President</u> , Chair of the Student Senate Student Senators from each of the following colleges:	$\langle \rangle$	Deleted: <#>The Student Senate will consist of the following elected members:
i.	College of Business and Economics		Deleted: <#>members
ii.	College of Fine and Performing Arts		Deleted: AS
iii.	College of Humanities and Social Sciences		Deleted: AS Deleted: Pro-Tempore
iv.	College of Science and Engineering Fairhaven College of Interdisciplinary Studies		Deleted: (non-voting except in the case of ties
v. vi.	Graduate School		Deleted: (non-voting except in the case of thes
vii.	Huxley College of the Environment	1	Deleted:)
viii.	Woodring College of Education		
	Student Senators to represent students <u>At-Large</u>		Deleted: at-large
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ASWWU Constitution

Page 2 of 5

ASWWU

Associated Students of Western Washington University

Section B - Permanent Bodies

- 1. A Conference Committee/Governance Review Taskforce_shall be chartered by the Executive Board and Student Senate to resolve differences in respective versions of any item of legislation they both act on and jointly amend or create governance documents. No branch shall have sole authority over the Conference Committee, both bodies shall be equally reflected in membership of the committee and include the Chair of each body.
- An Elections Committee shall be chartered by the Office of Civic Engagement. This committee will
 maintain the elections code (Article II, Section F). The ASWWU Government shall have no authority
 over the Elections Committee but may be represented on the committee.

Article IV. <u>An Ethics Board shall be maintained by the Office of Civic Engagement.</u> <u>This board will ensure that the elections of the ASWWU are ethically handled. The</u> <u>ASWWU Government shall have no authority over the Ethics Board.</u> <u>Meetings of</u> <u>Governing Bodies</u>

Section A – Quorum

A majority of currently seated <u>officers</u> shall constitute <u>a</u> quorum for all governing bodies of the ASWWU. <u>The</u> governing bodies may only take final action when a quorum is present.

Section B – Voting

In order for a motion to pass, it must obtain a majority of the legal votes cast.

Section C – Open Public Meetings (RCW 42.30)

All meetings of the Executive Board and Student Senate shall adhere to the Open Public Meeting Act of Washington State with notice to the public at least twenty-four (24) hours in advance.

Article V. Powers and Granted Authorities

<u>Section A – ASWWU</u>

The ASWWU shall hold all rights associated with its recognition as a recognized student association under state law.

Section B – ASWWU Government

Jointly, the Executive Board and Student Senate shall:

- 1. Establish the structures necessary to govern the ASWWU;
- 2. Delegate their vested powers to ensure the efficient operations of the ASWWU;
- 3. Appropriate the funds allocated to the ASWWU and act with fiduciary responsibility with regards to the assets of the ASWWU;
- 4. Formulate the official opinion of the ASWWU through a joint resolution;
- 5. Exercise and delegate the authorities granted to the Student Government in Article 4 of the ASWWU Student Government Charter:
 - a. Ensure that monies allocated to the AS Student Government by the Services and Activities Fee Committee are used to support continuous, safe, and efficient operations, consistent with federal, state, and university policy.
 - b. Provide recommendations regarding any increases and/or renewals of mandatory and voluntary student fees.

ASWWU Constitution

Page 3 of 5

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General Elections¶

Executive Board elections shall be held during spring quarter. Terms begin on the Saturday of spring commencement and end the Friday of spring finals week after one academic year. Election results shall be acknowledged by the Student Senate.¶ Student Senate elections shall be held during spring quarter. Terms begin on the Saturday of spring finals week after one academic year. Election results shall be acknowledged by the Executive Board.¶ Special Flortions¶

Special elections may be held at any time for the purpose of deciding recalls, filling vacant elected positions, or deciding issues concerning students.¶ Referendum¶

A referendum to the membership of the ASWWU may be initiated by a majority vote of the Executive Board or Student Senate and included in any election.¶ Initiatives¶

An initiative measure shall be referred to the membership of the ASWWU upon receipt of a petition containing the verified signatures of no less than five percent of the membership of the ASWWU.¶ Recall¶

Recall of any elected member of the ASWWU

government may be initiated by: a majority vote of the Executive Board, a three-fourths majority vote of the Student Senate, or by a petition containing no less than forty percent of the number of votes cast in the last election. The removal of the elected member shall then be decided by the membership of the ASWWU via a recall election.¶

Election Code¶

The provisions set forth in the ASWWU election code shall apply to all general elections, special elections, referendum, initiatives, and recalls regarding process and deadlines. The election code shall not be changed during an active election. Election resul(...[1]

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ASWWU

Associated Students of Western Washington University

- c. Hold elections to determine changes to or establishment of voluntary student fees.
- d. Review all information pertaining to the expenditure and usage of student fee dollars.
- e. Ensure a majority of student voting members on fee committees overseeing mandatory and voluntary student fees, with the exception of operating and building fees.
- f. Exercise the right to appoint a student chair, with the concurrence of the University President or designee, on all committees overseeing and appropriating mandatory and voluntary student fee dollars, with the exception of operating and building fees.
- g. Obtain and review information on the affairs of the University,
- h. At the request of University committee chairs, to appoint student representatives to standing University committees, and to other bodies.
- i. Allocate funds to support the employment of student and permanent staff as needed to fulfill the goals and maintain the operations of the AS Student Government, consistent with the regulations, policies, and procedures of the university.
- j. Manage its allocated funds in accordance with regulations, policies, and procedures of the university and with fiduciary responsibility on behalf of students.
- k. <u>Participate in the management of the AS Bookstore's net operating revenues, where</u> applicable.
- 6. Before action can be adopted by the entire ASWWU, both bodies must pass every measure in an identical form.
 - a. Items and resolutions on the same subject that are passed or adopted by the two bodies in different forms or pass in one body but fail in the other must be deferred to the Conference <u>Committee before returning to both bodies. (Article III, Section B).</u>
 b.

Section C – ASWWU Executive Board

The Executive Board shall be granted the authority to fulfill its duties within the provisions set forth herein. The Executive Board shall have the authority:

- To serve as the primary body of representation and advocacy for student needs in university governance structures relating to <u>activities</u>, <u>diversity</u>, <u>governmental affairs</u>, student services, <u>sustainability</u>, <u>university operations</u>, other university governance structures, and external government bodies.
- Formulate the official opinion of the Executive Board through a resolution. For a resolution
 articulating the official opinion of solely the Student Senate to be publicly shared with the student
 body, consent must be obtained prior to passage of said resolution by the Conference Committee.
- 3. To sit on and appoint student representatives to standing and ad hoc committees relating to activities, diversity, governmental affairs, student services, sustainability, university operations and Associated Students committees in coordination with the Student Senate.
- To obtain information and provide recommendations with regard to university administration pertaining to <u>activities, diversity, governmental affairs</u>, student services, <u>sustainability, and</u> <u>university operations</u>.

Section D – ASWWU Student Senate

The Student Senate shall be granted the authority to fulfill its duties within the provisions set forth herein and to act in any University related matters while adhering to University policies and procedures. The ASWWU Student Senate shall have the authority:

ASWWU Constitution

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Page 4 of 5

ASWWU

Associated Students of Western Washington University

- 1. To serve as the primary body of representation and advocacy for student needs in university governance structures relating to academic affairs and <u>related</u> structures.
- Formulate the official opinion of the Student Senate through a resolution. For a resolution
 articulating the official opinion of solely the Student Senate to be publicly shared with the student
 body, consent must be obtained prior to passage of said resolution by the Conference Committee.
- 3. To sit on and appoint student representatives on standing and ad hoc committees relating to academic affairs and Associated Students committees in coordination with the Executive Board.
- To obtain information and provide recommendations <u>with</u> regard to university administration pertaining to academic affairs.

Article VI. Amendments and Bylaws

Section A - Bylaws

<u>The Student Senate and Executive Board</u> shall have the authority to adopt and amend their respective bylaws, with the consent of the Conference Committee and by a majority vote of approval from all active bodies. This shall be done for the purpose of governing their respective branches in a manner consistent with this constitution and the policies and procedures of the University.

Section B – Constitutional Amendments

All amendments to this constitution must be approved by a majority vote of the ASWWU in a general or special election (Article II) and will be presented to the University President for their acknowledgement,

Section C - Abolition of the whole ASWWU

Consistent with the ASWWU Charter, the ASWWU may only be abolished by a vote of its membership. To abolish the whole ASWWU, a majority (50%+1) vote of at least ten percent (10%) of the voting membership of the ASWWU must be obtained. In such case, the ASWWU Charter, this ASWWU Constitution, and all other ASWWU structures become null and void at the end of the academic year in which the vote is held. This would include both the AS Student Government and the AS Programs and Services.

Section D – Abolition of the Student Government

Consistent with the ASWWU Student Government Charter, the Student Government may only be abolished by a vote of the voting membership of the ASWWU. To abolish the Student Government, a majority (50%+1) vote of at least five percent (5%) of the membership of the ASWWU must be obtained. In such case, all ASWWU structures relating to student government shall become null and void at the end of the academic year in which the vote is held.

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ASWWU Constitution

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Page 5 of 5



Associated Students of Associated Students of Western Washington University

Conference Committee Charter

The Conference Committee is a permanent body chartered to resolve differences between the Executive Board and Student Senate and jointly amend or create governance documents.

Conference Committee are required to come to agreement on,

- Any legislation on the same subject that passes or adopted by the two bodies in different forms;
- Any legislation that passes in one body but fails in the other must be deferred to the Conference Committee before returning to both bodies;
- Resolutions articulating the official opinion of solely the Executive Board or Student Senate that the body would like to publicly share with the student body;
- Amendments to or the creation of governance documents;
- And any other disagreements between bodies.

Once the conference on an item concludes the Chairs are responsible for creating a conference report that presents the formal language to which the conference committee has agreed that will then be presented to the Executive Board and Student Senate for approval.

II. MEMBERSHIP

Membership from Executive Board: President (Co-chair) Vice President for Governmental Affairs

Membership from the Student Senate: Senate President (Co-Chair) Student Senate Vice Chair

Additional Membership:

AS Board Program Coordinator (Advisor)

III. CHAIR

The Chairperson shall be the President and Senate President. They shall convene the meetings, develop agendas, preside over all meetings, and create the conference report and any joint explanatory statement.

IV. MEETINGS

The Co-chairs must agree on the time and place of all joint conference committee meetings. The committee shall generally meet every other week with a minimum of twenty-four (24) hours' notice.

V. QUORUM

The attendance of the entire seated voting membership shall constitute a quorum. If a quorum is not present, the Co-chairs will adjourn the meeting and reschedule to a new day and hour.

VIII.RULES OF OPERATIONS

Conferences are negotiating forums, and the conferees decide for themselves how best to conduct their negotiations. They are expected to address only the matters outlined in this charter.

IX. AMENDMENTS

This Charter may be amended by the consent of the Conference Committee and a majority vote of the AS Executive Board and Student Senate.

X. REPORTAGE

This committee shall report to the AS Executive Board.