



ASWWU EXECUTIVE BOARD MEETING MINUTES

January 11th, 2024 | 5:30 PM | VU 567, [TEAMS Town Hall](#)

Present: Keara Ryan, Gabe Wong, Erin Godwin, Morgan Whitt, Liam Pratt, Sebastian Mayotte,

Absent: Sophie Snyder

Advisor: Adam Lorio

Secretary: Adam Lorio - Sub

Guests: Isaac Brandt, Trent Austin

MOTIONS

ASB-24-W-36	To approve revisions to agenda as presented
ASB-24-W-37	To Approve Consent Agenda Items
ASB-24-W-38	To Approve EAC Charge & Charter as presented with edits submitted by Wong

Call to Order: Keara Ryan, chair, called the meeting to order at 5:33 p.m.

I. REVISIONS TO THE AGENDA

- a. Addition of 10 minutes to AS Business Director Report

MOTION: To approve revisions to agenda as presented		
Motion Made By: Ryan	Second: Wong	ASB-24-W-36
Vote Count: Aye: 6 Nay: 0 Abstain: 0		Action Result: Passed

II. CONSENT ITEMS *(subject to immediate action)*

- a. Meeting Minutes from Dec 7th, 2023 5 minutes (Doc 1) Ryan

MOTION: To Approve Consent Agenda Items		
Motion Made By: Wong	Second: Pratt	ASB-24-W-37
Vote Count: Aye: 5 Nay: 0 Abstain: 1		Action Result: Passed

III. PUBLIC FORUM *(comments from students and the community)*

- a. None presented

Approved on 11/18/2024

IV. OFFICER REPORTS

- a. Chair Report 5 minutes Ryan
- AS Pres scheduling bi-weekly check ins with all ASEB members this term
 - WA College grant online legislative testimony opportunity on 1/12/24 at 10am
 - Reach out to AS Pres via email if you want details
 - Call for AS newsletter content from ASEB ongoing, coordinate submissions through AS Pres
 - More information coming from WSA, dues getting paid
 - Will be having regular presentations from AS and WWU Staff during future ASEB meetings
 - Coordinate recommendations for presenters through AS Pres
- b. Advisor Report 5 minutes Ryan
- Urgent need to recruit/appoint 6 undergrads, 6 grad students for appt to AS Student Academic Grievance Board
 - Need to recruit appointees urgent
 - Admin Updates for Winter 2024 immediately after this meeting

V. INFORMATION ITEMS - Guests*

- a. AS Business Director Report 15 minutes Ryan
- Trent Austin: Current AS Reserves at: \$357,476
 - Funds approved for:
 - \$25K to Outback Student Staff Positions
 - \$30K to Temp Club Coordinator position
 - Large Event Proposals
 - Fund balance: \$43,236
 - Approved funds for KUGS Anniversary celebration at end of month
 - Updated Charge & Charter for Finance Council will be presented soon
 - Start of Budget cycle coming soon, Finance Council will be busy.
 - Ryan: request to clarify definition of "AS reserves" & Grant request process
 - Austin provided clarification/definition of reserves/reserve process
 - S&A Fee committee process
 - Grants can be applied for from Finance Council website
 - Applications reviewed weekly by Finance Council
 - Offer opportunity to applicants to present
 - Approved or declined and forwarded to AS Staff for processing

VI. ACTION ITEMS – Guests*

- a. Elections Advisory Committee Charge & Charter 5 minutes (Doc 2) Ryan
- Brandt provided summary of edits made based on ASEB recommendations from last meeting. See Doc 2 in packet for tracked changes
 - o Ryan appreciates addition of updates to section on Committee Chair (III)
 - o Wong: provided history on Senate and proposed inclusion of Senate responsibility in EAC charter
 - o Edits submitted by Wong:
 - insert “and the student senate” to the first sentence of the “charge” section after “...Executive Board....”
 - amend the last sentence of the “quorum” section to read “The session shall conclude when the Elections Code that the session was called for is passed by the Executive Board and Student Senate, concurrent with the other provisions outlined within this Charge and Charter.”
 - append “and the student senate” to the first sentence of the amendments section.
 - amend reportage to read “the committee shall report to the AS Executive Board and Student Senate through their respective representatives (~~(through the AS Elections Coordinator)~~).”

MOTION: To Approve EAC Charge & Charter as presented with edits submitted by Wong		
Motion Made By: Godwin	Second: Pratt	ASB-24-W-37
Vote Count: Aye: 6 Nay: 0 Abstain: 0		Action Result: Passed

Brandt: request to appoint members from Senate and ASEB to EAC as soon as possible, ASEB & Senate leaders agreed to expedite appointments for EAC function.

VII. PERSONNEL ITEMS *(subject to immediate action)*

- a. None

VIII. INFORMATION ITEMS - Board*

- a. Narcan Access at WWU 5 minutes Ryan
 - Ryan: update on state of Narcan availability at WWU after discussion with Chief Potts and Discussion of item at last WWU Board of Trustees meeting.
 - Potts confirmed that regardless of WA State Bill Passage, WWU will have Narcan access
 - Potts requesting ideas from AS Exec Board on access location ideas
 - Suggested perhaps co-located with AEDs
 - Rec Center
 - Res Halls
 - Large Student Gathering Buildings
 - Want access for students and community visitors
 - Currently only in Library
 - Thoughts about additional locations
 - Discussion

- Godwin: purpose of locations?
 - Clarified: Rapid access from known location in event of emergency/response
 - Feedback can be sent to Ryan for relay to Chief Potts
- Additional questions: Design of location infrastructure?
 - Education/Outreach that would be helpful?
 - Canvas course vs other options
 - Will have additional surveys prior to final deployment
- Pratt: feedback to Ryan for aggregation: yes
- Mayotte: design still in process, locations, recommend public transit areas, balance of security v access
 - Pratt agreed with transit sites, better access for community
- Godwin: still researching but at least 2 bills will address/support education and access
- Ryan: there will be more partnership requests from UPD during implantation phase
- Ryan: Desire for other health & safety trainings from students?
 - CPR/First Aid
 - Food Handlers
 - Mental Health First Aid: more
- Whitt: ADA accessibility is important for Narcan locations
 - Also, outdoor exposure/temps important
- Ryan will share survey next week
 - Let Ryan know if you want to help work on this topic

IX. ACTION ITEMS – Board*

X. OTHER BUSINESS

- a. Wong: will be bringing a resolution like what Senate passed last year that supports the Operational Student Employees in their quest for voluntary recognition from the University
- b. Pratt: President's Sust Council is wrapping up Sust Action Plan plan, reviewing a couple of sections, recruiting additional help with that review.
 - Provided summary of SAP
- c. Godwin: LAC is working on finalization of Leg Agenda, planning to present at Jan 25th meeting for approval

Time adjourned: 18:15

** All agenda items are subject to immediate action.*

Note: Proposed motions show what is being requested. The actual motion may differ.