



ASWWU EXECUTIVE BOARD MEETING

Documents for:

April 11th, 2024 | 5:30 PM | VU 567, TEAMS
Town Hall

Meeting Documents Table of Contents

Document #	Title	Page #
1	March 7 th Meeting Minutes	2-4
2	March 14 th Meeting Minutes	5-9
3	April 4 th Meeting Minutes	10-13



Western Washington University Associated Students Executive Board Meeting Minutes

March 7th, 2024 5:30 p.m. VU 567/Teams Town Hall

Present: Keara Ryan, Gabe Wong, Erin Godwin, Morgan Whitt, Liam Pratt

Absent: Sebastian Mayotte, Sophie Snyder

Advisor: Adam Lorio

Secretary: Rachel Kleffman

Guests: None

MOTIONS

ASB-24-W-56	To Approve Ramadan Accommodations
ASB-24-W-57	To Table ASWWU Constitution

Call to Order: Keara Ryan, chair, called the meeting to order at 5:33 p.m.

I. REVISIONS TO THE AGENDA

II. CONSENT ITEMS *(subject to immediate action)*

None presented.

III. PUBLIC FORUM *(comments from students and the community)*

None presented.

IV. OFFICER REPORTS

- a. Chair Report 5 minutes Ryan
 - i. Ryan has been working on adding the Vice President for University Operations.
 - o She has been working with the Vice President who sits on President Cabinet.
 - o She connected with the Foundation about the new position.
 - ii. Ryan attended a sustainability conference that was funded through a Sustainability Equity & Justice Fund grant.
 - o She attended a workshop about food pantries on campus, which gave her ideas on how WWU could better structure food pantries.
 - iii. The Student Senate passed the consent to distribute the Ceasefire Resolution.
 - o Ryan is working with the AS Communications Director to distribute that out to students.
 - iv. Going to bring in WSA 5-year plan.
 - o WSA shared that dues are going increase by double for every campus, but the approved documents say "TBD."

- b. Vice President Report 5 minutes Wong
 - v. The Student Senate consented to the distribution of the Executive Board Ceasefire Resolution on March 6th.
 - vi. The Student Senate discussed academic uses of AI.
 - o Usage of AI has been a discussion point of Faculty Senate and subcommittee meetings.
 - o The senate will be forming an AI working group.
 - vii. The Faculty Senate was going to pass or change one of the appendices to the catalog, which is the academic grievance procedure.
 - o That might not move forward. Instead, they may point accreditors to the current grievance procedure.
 - o The Board of Trustees will make a statement affirming the right to academic freedom.
 - viii. Wong has been doing elections outreach.
 - o Met with the provost.
 - o There is a plan for stipend compensation for students to sit on the PEJ task force to look at GUR requirements and possibly create a Power, Equity and Justice GUR.
- c. Advisor Report 5 minutes Ryan
 - ix. The elections coordinator is working on the elections code.
 - o The goal for this year is to have no unopposed positions and more than a 3.5% turnout.
 - x. Lorio is working on position descriptions.
 - o There were some questions posed by HR about revamping the framework.
 - xi. On track to implement Melynda Huskey's first phase of updates to AS Governance.

V. INFORMATION ITEMS- Guests*

None presented.

VI. ACTION ITEMS – Guests

None presented.

VII. PERSONNEL ITEMS (subject to immediate action)

None presented.

VIII. INFORMATION ITEMS - Board*

- a. Ramadan Accommodations Resolution 10 minutes (Doc 1) Wong
 - i. There were some minor changes made to the document.
 - o Edits to line 33 and 34 citations.
 - o Added in lines 79-82.

- ii. There was brief discussion between Wong and Ryan about the background of the Resolution and goals for the Resolution moving forward.

MOTION: To Approve Ramadan Accommodations		
Motion Made By: Pratt	Second: Wong	ASB-24-W-56
Vote Count: Aye: 5 Nay: 0 Abstain: 0		Action Result: Passed

IX. ASWWU Constitution

10 minutes (Doc 2) Ryan

- a. The changes made were mainly in the final article regarding the abolition of ASWWU and student government.
 - i. These changes raised the number of students that vote on the abolition.
 - 1. Raised the numbers for the abolition of Student Government from 5% to 10% and from 10% to 15% of students for abolition of the ASWWU.
 - 2. Added that no single election should decide both the abolition of ASWWU and Student Government.
- b. Edits in “Section A – Bylaws” where bylaws can be amended with consent of Conference Committee and the other body.
- c. There was a whole Executive Board discussion about the inclusion of the Finance Council within the ASWWU Constitution document.

MOTION: To Table ASWWU Constitution		
Motion Made By: Ryan	Second: Godwin	ASB-24-W-57
Vote Count: Aye: 5 Nay: 0 Abstain: 0		Action Result: Passed

X. Action Items- Board*

XI. Other Business

- a. There will be no Executive Board meeting during finals week.
 - i. Next week is the final meeting of the quarter.
- b. The Transportation Advisory Committee is looking to seat an At-Large student.

Adjourn: *The Meeting was adjourned at 6:12 p.m.*



Western Washington University Associated Students Executive Board Meeting Minutes

March 14th, 2024 5:30 p.m. VU 567/Teams Town Hall

Present: Keara Ryan, Gabe Wong, Erin Godwin, Morgan Whitt, Liam Pratt, Sebastian Mayotte

Absent: Sophie Snyder

Advisor: Adam Lorio

Secretary: Rachel Kleffman

Guests: Isaac Brandt

MOTIONS

ASB-24-W-58	To Move Snyder’s VP Report to Next Quarter
ASB-24-W-59	To Approve Consent Items with Stated Amendments
ASB-24-W-60	To Move AS Elections Code to Action Item
ASB-24-W-61	To Approve Elections Code
ASB-24-W-62	To Approve the Filing of Edits to the ASWWU Constitution on the Referendum

Call to Order: Keara Ryan, chair, called the meeting to order at 5:34 p.m.

I. REVISIONS TO THE AGENDA

MOTION: To Move Snyder’s VP Report to Next Quarter		
Motion Made By: Ryan	Second: Godwin	ASB-24-W-58
Vote Count: Aye: 5 Nay: 0 Abstain: 0		Action Result: Passed

II. CONSENT ITEMS *(subject to immediate action)*

- a. Job Descriptions 5 minutes Ryan
 - i. Wong: When we passed these in the senate, we added a clause that the descriptions may change due to an ongoing collective bargaining process.
 - ii. Lorio: There are some spots highlighted to update committees.
 - o Primary focus for these is to have updated descriptions vetted by the board.

MOTION: To Approve Consent Items with Stated Amendments
--

Motion Made By: Pratt	Second: Whitt	ASB-24-W-59
Vote Count: Aye: 5 Nay: 0 Abstain: 0		Action Result: Passed

III. PUBLIC FORUM (*comments from students and the community*)

None.

IV. OFFICER REPORTS

- a. Chair Report 3 minutes Ryan
 - i. Any information for the April Board of Trustees meeting is due at the beginning of the spring quarter.
 - ii. WSA is not increasing dues, which means that ASWWU Student Government doesn't have to increase the legislative fund.
 - iii. Ryan attended a WSA meeting, UW brought a statement they had about Israel and Palestine.
 - UW and WWU are the only schools who made any type of statement about Israel and Palestine in the state of Washington.
 - iv. The Finance Council is reviewing budgets.

- b. Vice President Report 3 minutes Godwin
 - i. Mapping out what the Legislative Affairs Committee is going to be doing next quarter.
 - ii. Working on debrief document from Western Intersectional Lobby Day.
 - They are working with the Publicity Center to go through all the photos.
 - Godwin will be making a video about WILD.

- c. Vice President Report 5 minutes Mayotte
 - i. Mayotte has been planning and scheduling meetings for spring quarter.
 - ii. The Activities Council is working on formalizing documents with procedures and guidelines for next year.

- d. Vice President Report 5 minutes Pratt
 - i. The Washington Oregon Cascadia Higher Education Sustainability Conference (WOHESC) took place last week.
 - Over 50 students attended with the help of an SEJF grant.
 - Many of the attendees were seniors.
 - Pratt wants to make sure that knowledge is passed on to other students as the seniors graduate.
 - ii. SEJF had their last meeting of the quarter where they looked at establishing uniformity on how they approach grants.

- e. Vice President Report 5 minutes Whitt

- i. Ramadan accommodations were sent out on March 14th.
- ii. Whitt met with the OCE on Monday to talk about undocumented resources for students during elections.
 - She has been looking into Undocu Month events that will take place during April.
- iii. The Sustainability, Justice, and Equity Committee met, and they're focusing on student learning labs this quarter.

MAYOTTE ENTERS 5:44pm

- f. Advisor Report 5 minutes Lorio
 - i. Lorio will formally be advising OCE staff on March 18th.

V. INFORMATION ITEMS- Guests*

- a. AS Elections Code 15 minutes Ryan
 - i. There have been a few edits to the AS Elections Code.
 - o Control has been shifted so that the Executive Board and Student Senate are equal partners.
 - o Focused on codifying previous forms of tradition regarding elections times.
 - ii. Changed some dates for when information is due.
 - o Things are due when the candidate filing ends.
 - o There is time allotted for the Executive Board and Student Senate to review beforehand.
 - iii. Added a few sections about special elections procedures.
 - iv. Ryan: thank you for your work with this, I know how much time has been put into it. Pass on the thank you for the work done, such as making it more accessible.
 - v. Wong: The Elections Code was approved by the senate last night in its current form.

MOTION: To Move AS Elections Code to Action Item			
Motion Made By: Pratt	Second: Mayotte	ASB-24-W-60	
Vote Count: Aye: 6 Nay: 0 Abstain: 0		Action Result: Passed	

g. ACTION ITEMS – Guests

MOTION: To Approve Elections Code			
Motion Made By: Pratt	Second: Mayotte	ASB-24-W-61	
Vote Count:		Action Result:	

Aye: 6 Nay: 0 Abstain: 0	Passed
--------------------------	--------

VI. PERSONNEL ITEMS (subject to immediate action)

None presented.

VII. INFORMATION ITEMS - Board*

- a. Committee Update 5 minutes Ryan
 - i. Ryan met with the OCE director and the civic involvement coordinator.
 - o They have been creating a 3-year plan to improve the way committees operate.
 - o There will be a committee coordinator in the OCE working specifically with committees.

- b. Senate Food Security Referendum 5 minutes Ryan
 - i. The Student Senate is trying to move forward with the Referendum.
 - o The Food Security Referendum would be a \$1 fee for students that would go toward funding food banks.
 - o Ryan met with several food pantries and student governments on other campuses to discuss this topic.

- c. ASWWU Legislative Session Review 5 minutes Godwin
 - i. The WILD Agenda did well.
 - o Not counting the bills that died before the agenda was approved, WILD had a 2/3 success rate.
 - o For Washington College Grant, eligibility is extending from 5 to 6 years.
 - o Washington equal pay and opportunities act hadn't been updated since 1941 was updated to include all protected classes.
 - o Two gun violence prevention bills passed.
 - o A bill about including LGBTQ+ history in k-12 education passed.
 - o The bill that had to do with operational student employees being able to unionize did not pass.

VIII. Action Items- Board*

- a. ASWWU Constitution Referendum 10 minutes Ryan & Wong
 - i. There were no edits made to the ASWWU Constitution Referendum document.
 - o Student Senate approved this document as is on March 13th.
 - o This document doesn't include the official referendum language that will be in the constitution. This language will be available at the beginning of next quarter.

MOTION: To Approve the Filing of Edits to the ASWWU Constitution on the Referendum		
Motion Made By: Pratt	Second: Godwin	ASB-24-W-62
Vote Count: Aye: 6 Nay: 0 Abstain: 0		Action Result: Passed

IX. Other Business

- a. Next regular meeting on April 4th, 2024

Adjourn: *The Meeting was adjourned at 6:18 p.m.*



Western Washington University Associated Students Executive Board Meeting Minutes

April 4th, 2024 5:30 p.m. VU 567/Teams Town Hall

Present: Keara Ryan, Gabe Wong, Erin Godwin, Morgan Whitt, Liam Pratt, Sophie Snyder, Sebastian Mayotte

Absent: None

Advisor: Adam Lorio

Secretary: Rachel Kleffman

Guests: Isaac Brandt

MOTIONS

ASB-24-S-63	To Approve Consent Items with Stated Amendments
-------------	---

Call to Order: Keara Ryan, chair, called the meeting to order at 5:32 p.m.

I. REVISIONS TO THE AGENDA

II. CONSENT ITEMS *(subject to immediate action)*

a. Meeting Minutes from Feb 22 & Feb 29

- i. Feb 29th “opposed” not imposed.

b. Appointment of S&A Fee Committee Members

- i. The S&A fee needs Executive Board approval of their membership.
 - o The Associated Students has two voting members, athletics has two, The Centers for Student Access, Community, and Intercultural Engagement all have one, Campus Recreation has one, The Department Related Activities Committee has two, and Residence Hall Association has one.

c. Appointment of Adele Delignette

- i. For Viking Union Advisory Group.
 - o Delignette has already been attending advisory group meetings and is very engaged with the Viking Union.

MOTION: To Approve Consent Items with Stated Amendments		
Motion Made By: Godwin	Second: Mayotte	ASB-24-S-63

Vote Count: Aye: 7 Nay: 0 Abstain: 0		Action Result: Passed
--	--	---------------------------------

III. PUBLIC FORUM *(comments from students and the community)*

a. Elections update

Brandt

- i. Advertising for elections is experiencing a delay due to miscommunications with the printing department.
- ii. They're hoping for an increase in filing after the advertisements are released.
- iii. Candidate forums, pin/crafting event for candidates and constituents, and voter pamphlets are in planning stages.
- iv. The Student Senate has been helpful with advertising to increase voter engagement.

IV. OFFICER REPORTS

a. Chair Report

5 minutes (Doc 3)

Ryan

- i. The Student Senate has been discussing an additional fee on campus to help the food pantries.
 - o There is concern about the amount of voluntary fees since once they are decided on by the student population they can't be opposed.
 - o This referendum would be on the election ballot.
- ii. For tabling, Ryan has put information on teams for helping with advertising the elections.
- iii. Accreditors are coming next week.
- iv. The S&A fee committee has started meeting.
 - o The cost of living has increased, so the cost to pay people to work at the university has gone up.
 - o The S&A fee doesn't increase as much as the cost of living.
 - o The meetings will only be taking place in spring, so they will be longer and faster in pace.
- v. Godwin will be taking Ryan's place in the Board of Directors meeting.

b. Senate President Report

5 minutes

Wong

- i. The Student Senate met April 3rd.
- ii. They are moving forward with getting down something about AI for the academic tech committee, IT, or the provost's office.
 - o The Student Tech Fee Committee will have a public comment for proposals.
 - o The Academic Fee Committee was going to meet last quarter but hasn't started meeting yet.
 - o Wong is going to use this quarter to build documents and guidelines about tasks within the Student Senate, what schedules look like, how to engage with administration, and basic things that aren't mentioned in the bylaws.

- Wong is considering a yearly senate report about what has been done during the year and how it needs to be continued or finished to ensure a smooth transition for future student senators.
- c. Vice President Report 5 minutes Mayotte
- i. Dead Parrots Society is doing improv festivals.
 - ii. Special collections at the library just got a 200-year span of old poems.
 - iii. Ramadan events are happening on April 4th.
 - iv. Mayotte started meeting with the Rec Center Advisory Committee to finalize budgets.
 - On April 12th, there will be a public open meeting to vote on the budget for next year.
 - The vote seems unanimous in favor of max fees.
 - 1% of these fees will go to student employees at the rec center.
 - v. Mayotte met with the Department Related Activities Committee (DRAC) to talk about the Outback Farm.
 - The discussion was tabled to the next meeting.
 - vi. The AS Club Activities Office (Club Hub) met this week to plan what they're going to do moving forward.
 - They're planning on shifting the club renewal process this year due to low turnout.
 - They're trying to push for a canvas page for clubs since the information seminar doesn't appeal to a lot of people but contains important information.
- d. Vice President Report 5 minutes Snyder
- i. WWU will be shifting to AppArmor soon. There will be a small period that both apps will be overlapping.
 - ii. Beehive is officially out for students who have kids.
 - iii. The State gave Western \$10,000 for birth control machines.
 - One machine will be in the Student Health Center and the other in a dorm or the Viking Union.
 - iv. Snyder met with the Child Development Center.
 - Food at the center is a concern and they're taking it up with Chartwells.
 - v. Hired new students for the spring quarter of Student Publications Center.
- e. Advisor Report 5 minutes Lorio
- i. AS hiring is ramping up positions for next year.
 - ii. Elections filing is open. For students that are going to run, turn in forms.
 - iii. If anyone hasn't scheduled one-on-one meetings, please do that.

V. INFORMATION ITEMS- Guests*

a. FY25 Budget Update

15 minutes (Doc 4) Ryan

- i. After the budget was submitted to the AS Finance Council, the council sent it back to the budget authorities.
 - o They are asking to revise the budgets for no more than a 12% increase.
 - o Lorio continued to push and brought back two different budget scenarios to the Executive Board.
- ii. The FY25 budget was +55% to fully fund everything.
- iii. Pushed a +21% budget increase to give a middle ground between the requests.
 - o Budget includes some summer work and intersession work.
- iv. The AS budget allocation had a decrease between FY23-FY24 by 14%.
- v. One of the reasons they're pushing for reductions is because employees aren't working their allotted hours.
- vi. Ryan: There have been decreased hours across campus, but consistent advertising that students can work up to their max 19 hours. However, we are going to be transparent in our advertising about updated job hours.

VI. ACTION ITEMS – Guests

None presented.

VII. PERSONNEL ITEMS (subject to immediate action)

None presented.

VIII. INFORMATION ITEMS - Board*

a. NWCCU Accreditors Visit

5 minutes (Doc 5) Ryan

- i. The Northwest Commission on Colleges and Universities (NWCCU) open student forum will be on April 11th.
- ii. Student leadership has been asked to attend a meeting on April 10th at 10:30am.
 - o Lorio: RSVP to me by the end of the day tomorrow so that I can update the organizer on room capacity. I'll send a note to the Student Senate tomorrow to remind everyone to explicitly RSVP.

IX. Action Items- Board*

None presented.

X. Other Business

None presented.

Adjourn: *The Meeting was adjourned at 6:39 p.m.*